

## District Parental Involvement Policy: Title I Schools

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### PART I. GENERAL EXPECTATIONS

Barrington Community Unit School District 220 (CUSD2200) agrees to implement the following statutory requirements:

- CUSD220 will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures, including the process of school review and improvement under section 1116, will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, CUSD220 will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- CUSD220 will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, CUSD220 and its schools will provide full opportunities for the participation of English language learning parents, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, CUSD220 will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- CUSD220 will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- CUSD220 will provide such other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- CUSD220 will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:*

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) parents are treated as collaborators in the educational process, with a strong complementary role to play in their children's academic success and behavior;*
- (E) a community "culture" and broad-based support to highlight the need to improve student academic achievement:*

*The key factor in the home-school partnership is the relationship between teachers and parents. Teachers are professionals who manage a variety of instructional resources. Parents are essential resources in the learning process of their children. Organizational support from the Board of Education, district administrators, and building administrators enable teachers to effectively develop successful partnerships with their students' parents. This Policy is designed to encourage and build partnerships to foster student success. The district staff, parents, and students are accountable for the enhancement of the learning process.*

- (F) the carrying out of other activities, such as those described in section 1118 of the ESEA.*



**PART II. DESCRIPTION OF HOW CUSD220 WILL IMPLEMENT REQUIRED DISTRICTWIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. CUSD220 will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under section 1118 of the ESEA:

*CUSD220 has an active Bilingual Parent Advisory Committee which is comprised of parents representing Title I Schools, community members, staff, and the Director of ELL. Members of the BPAC are actively involved in both the development and oversight of the District and schools' Parental Involvement Policies.*

*All parent advisory meetings accommodate parent schedules, child care needs, and translation services. Parents are supported in order to become active participants and leaders in school decisions, governance, and advocacy.*

2. CUSD220 will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- ! *Each Title I school will involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of programs and activities.*
- ! *Each Title I school will invite parents to participate in the writing of their School Improvement Plan (SIP).*
- ! *Each Title I school will invite parents to participate in the annual revision of their SIP.*
- ! *Each Title I school will solicit opinions/interests of parents at the PTC/PTO to define its monthly activities. They also may work with community-based organizations and businesses to develop parent involvement activities.*
- ! *Through the PTC/PTO meetings and newsletters, all parents are informed of the goals and activities of the District Improvement Plan (DIP) and SIPs, as well as other educational programs.*

3. CUSD220 will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- ! *CUSD220 has emphasized each school's responsibility to develop School-Parent Programs, with the input of parents, teachers, and administrators.*
- ! *CUSD220 encourages families and teachers to establish learning COMPACTS/Promise. COMPACTS/Promise define goals, expectations, and shared responsibilities of schools and parents as equal partners in student success. The agreement will be written in English and in the native language of the parents, where feasible. COMPACTS/Promise, used in conjunction with other school strategies, can strengthen the ties between families, students and teachers, and establish a stronger environment for learning.*
- ! *CUSD220 will support each Title I School to schedule annual parent meetings to help parents and community members better understand the NCLB Act (2001) and SIP/DIP plans.*
- ! *CUSD220 will provide professional development to the FSLs about the different ways to involve parents in supporting their child's learning.*
- ! *CUSD220 will promote effective communication among families through regular electronic and hard copy communications.*
- ! *CUSD220 will encourage Title I schools to support parents in helping their children with their homework.*
- ! *CUSD220 will train school staff in parental involvement strategies. In developing a partnership among parents, staff, and administrators, training will provide opportunity for stakeholders to acquire skills needed to work together.*
- ! *CUSD220 will give parents a voice in decisions. Title I schools offer options for parents to become involved individually and collectively in making decisions about goals and standards for their children and their schools. CUSD220 also supports parents as volunteers in schools.*
- ! *CUSD220 will encourage Title I schools to have extended school activities that will allow students and families to engage in recreational and learning activities and provide educational programs and training in parenting skills.*



4. CUSD220 will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:
  - ! *Parents participate in monthly BPAC meetings. This committee approves the TBE/TPI grant and serves as an advisory committee to the district. Meetings are held to provide information about NCLB requirements and educate parents of English language learners (ELLs) on how to assist their children with improving their academic achievement.*
  - ! *Parents will be invited to attend conferences and workshops at the state.*
  - ! *Parents will be invited to attend schools' Open House, parent-teacher conferences, and academic family events, such as Family Nights, and Parent Universities.*
  - ! *CUSD220 will call upon community agencies in addressing issues of family involvement.*
  
5. CUSD220 will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parental Involvement Policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, are ELLs, have limited literacy, or are of any racial or ethnic minority background). CUSD220 will use the evaluation's findings to design strategies for more effective parental involvement, and to revise, if necessary (with the involvement of parents), its Parental Involvement Policies.
  - ! *Every parent activity conducted at CUSD220 Title I schools includes a parent evaluation form. The Director of ELL will work with the FSLs to effectively compile the data from each activity. The data will be used to refine and develop programs, training, and activities based on parent/student need. The FSLs are responsible for compiling activity/event information and sharing it with the Principal, school staff, and Director of ELL. FSLs meet to share successes and strategies to motivate parents to become more actively involved.*
  - ! *CUSD220's Parent Involvement Policy will be reviewed by the BPAC every May. In addition to the May meeting, evaluation from all parent activities are examined to aid the subsequent year's planning.*
  
6. CUSD220 will build school and parent capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement through the following activities specifically described below:
  - A. CUSD220 will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
    - ! *the state's academic content/achievement standards/Common Core Standards,*
    - ! *the state and local academic assessments including alternate assessments,*
    - ! *the requirements of Title I-Part A,*
    - ! *how to monitor their child's progress, and*
    - ! *how to work with educators*
  
  - B. The following workshops, conferences, classes will be provided as feasible in order to ensure parents become actively involved in their children's education:
    - ! *Daytime and evening ESL and computer classes for parents*
    - ! *State Bilingual Conference*
    - ! *After school workshops*
    - ! *FSL trainings: Illinois Resource Center, Translation Services, Parenting Workshop Facilitators*
  
7. CUSD2200 will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement by:
  - ! *Connection with Dundee Public Library Computer Classes*



- ! *CUSD220 will encourage schools to keep the libraries and computer labs open so that parents will have access to learning computer skills.*
  - ! *Family Nights*
8. CUSD220 will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools:
- ! *CUSD220 will train FSLs in how to work more effectively with parents.*
  - ! *CUSD220 will provide information and resources through the Communications Department.*
9. CUSD220 will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities for preschool youngsters. The schools will also conduct other activities that encourage and support parents in more fully participating in the education of their preschool children, by:
- ! *The Title I schools will work closely with the Early Learning Center (ELC) which is a pre-school for Special Education and Pre-School for All students); the ELC's students progress into CUSD220 kindergartens.*
  - ! *The Title I schools will assist the ELC and/or host their own pre-school screening, kindergarten placement, and English proficiency assessments.*
  - ! *Title I schools will hold Kindergarten Round-Ups and will forward information to the ELC.*
10. CUSD220 will take the following actions to ensure that information related to the school-and-parent-programs, meetings, and other activities is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- ! *CUSD220 implements effective forms of two-way communication about programs and student progress:*
    - o *The Parent Portal of Infinite Campus*
    - o *English web page*
    - o *Spanish web page*
    - o *Rapid Communication Messages (via phone and email "blasts")*
    - o *Newsletters*
    - o *School year Calendar/Day Planner*
    - o *Conferences*
  - ! *CUSD220 written documents are processed through the ELL Dept. for translation, to the extent feasible and appropriate.*
  - ! *CUSD220 and Title I schools' parental activities are conducted in the language of highest incidence.*
  - ! *CUSD220 provides translators to assist families and school staff as needed.*

**PART III. DISCRETIONARY DISTRICTWIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

In the coming school years, CUSD220 will plan to:

- ! *train parents to enhance the involvement of other parents*
- ! *maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, and conducting homework/home-links activities*
- ! *provide other reasonable support for parental involvement activities under section 1118 as parents may request*

**PART IV. ADOPTION**

This CUSD220 District-wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the signature of the **Parents below**:







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Sunny Hill Elementary School

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*Barrington High School*

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*Prairie Middle School*

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*The Early Learning Center (ELC)*

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*Superintendent*

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*Director of ELL/Grants*

This policy was adopted by CUSD220 on November 1, 2014 and will be in effect for five years if no changes are necessary at an earlier time. The school district will distribute this policy to all parents of participating Title I, Part A children by November 30<sup>th</sup> of each school year.

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! .....!  
! Escuela Primaria ELC !  
! .....! ! .....!  
Superintendente ! Directora del ELL/Becas !

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Este reglamento fue adoptado por CUSD220 el 1 de noviembre de 2014 y estará en efecto por un período de 5 años si no se hacen cambios necesarios antes de ese tiempo. La escuela distribuirá este reglamento a todos los padres de estudiantes participando en Título I Parte A en o antes del 30 de noviembre de cada año escolar.

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