



PRAIRIE CAMPUS
BARRINGTON MIDDLE SCHOOL

STUDENT HANDBOOK 2016-2017

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This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____

(A COPY OF THIS HANDBOOK IS AVAILABLE IN SPANISH UPON REQUEST)

TABLE OF CONTENTS

Exploratory Rotation	3
BMS Floor Plan	4
BMS Class Schedule	5
Prairie Positive Behavior Matrix	6
General Information	7
PTO	9
Communication	9
Grades	9
Attendance	10
Transportation	11
Student Conduct	12
Network Internet Use	13
1:1 Computer Rules and Responsibilities	13
School Discipline Procedure	14
Special Services	21
Health Services	21
Extracurricular Program	21
Academic Honesty	22

EXPLORATORY ROTATION DATES

2016-17 final 6/8/17

7th and 8th Grade (A,B,C,D,E,F) (174 days)

Rotation 1	Aug. 22-Sept. 29	28 Days - {Qtr.1}
Rotation 2	Sep. 30-Nov. 10	27 Days - {Qtr.1}
Rotation 3	Nov. 11-Dec. 22	27 Days - {Qtr.1&2}
Rotation 4	Jan. 9-Feb. 22	30 Days - {Qtr.2}
Rotation 5	Feb. 23-April 17	31 Days - {Qtr.3&4}
Rotation 6	April 18-May 31	31 Days - {Qtr.4}

6th Grade (G,H,I,J,K,L) 1st Semester (82 days)

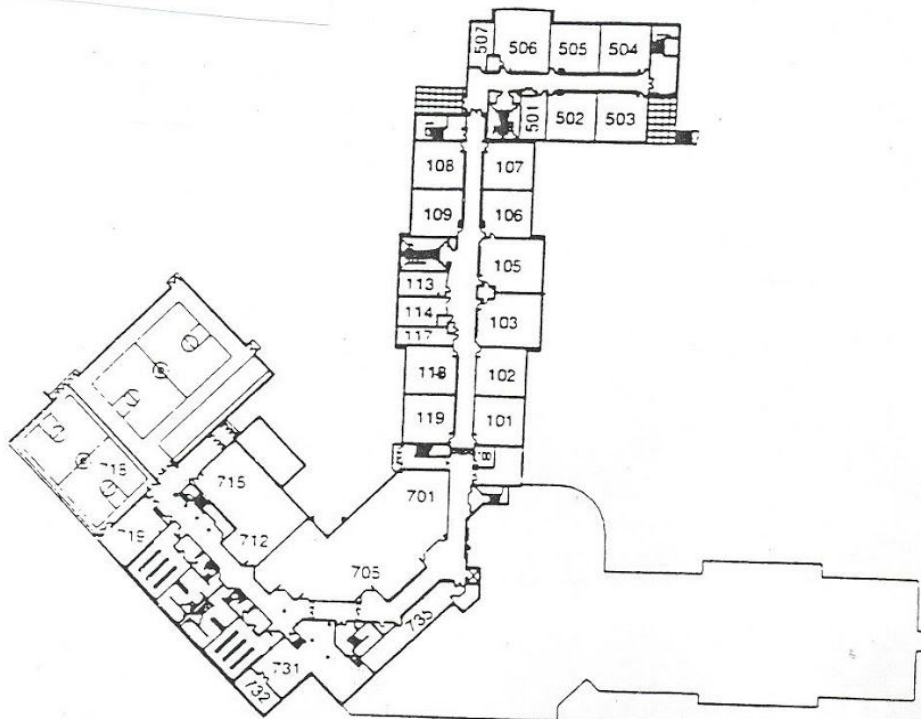
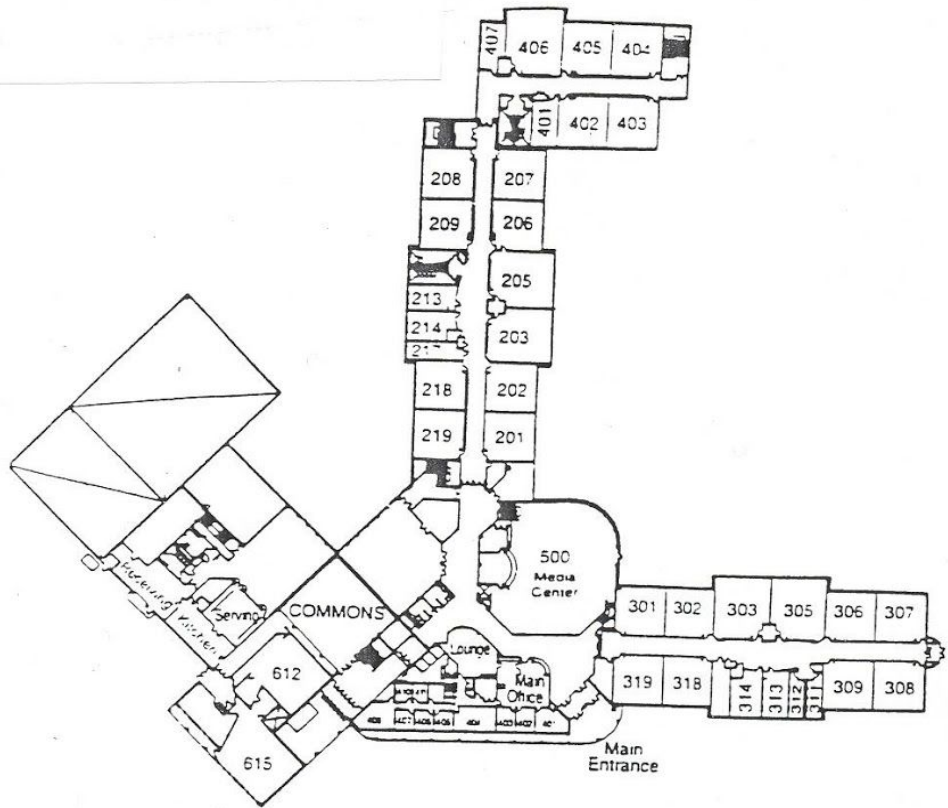
Rotation 1	Aug. 22-Sept. 9	14 Days - {Qtr.1}
Rotation 2	Sep. 10-Sept. 29	14 Days - {Qtr.1}
Rotation 3	Sep. 30-Oct. 19	14 Days - {Qtr.1}
Rotation 4	Oct. 24-Nov. 10	13 Days - {Qtr.2}
Rotation 5	Nov. 11-Dec. 2	13 Days - {Qtr.2}
Rotation 6	Dec. 5-Dec. 22	14 Days - {Qtr.2&3}

6th Grade (P,Q,R,T,S,U) 2nd Semester (92 days)

Rotation 7	Jan. 9-Jan.31	16 Days - {Qtr.3}
Rotation 8	Feb. 1-Feb. 23	15 Days - {Qtr.3}
Rotation 9	Feb. 24-March 16	15 Days - {Qtr.3&4}
Rotation 10	March 17-April 17	15 Days - {Qtr.4}
Rotation 11	April 18-May 8	15 Days - {Qtr.4}
Rotation 12	May 9-May 31	16 Days - {Qtr.4}

Grading Period Term Dates

- {Quarter 1} End of Marking Period: October 19
- {Quarter 2} End of Marking Period: December 22
- {Quarter 3} End of Marking Period: March 23
- {Quarter 4} End of Marking Period: May 31



BMS CLASS SCHEDULE *This schedule may be subject to change

M-T-TH-F	Warning Bell:	7:51		WED.	Warning Bell:	7:51
1st PERIOD	7:55-8:41			1st PERIOD	7:55-8:37	
2nd PERIOD	8:45-9:29			2nd PERIOD	8:41-9:21	
3rd PERIOD	9:33-10:17			3rd PERIOD	9:25-10:05	
4th PERIOD	10:21-11:05			4th PERIOD	10:09-10:49	
5th PERIOD	7th Grade 11:09-11:53 8th Grade 11:09-11:53	6th Lunch 11:08-11:38 6th Colt Time 11:42-12:26		5th PERIOD	7th Grade 10:53-11:33 8th Grade 10:53-11:33	6th Lunch 10:52-11:22 6th Colt Time 11:26-12:02
6th PERIOD	6th Grade 12:30-1:14 8th Grade 11:57-12:41	7th Lunch 11:56-12:26 7th Lunch 12:30-1:14		6th PERIOD	6th Grade 12:10-12:50 8th Grade 11:37-12:17	7th Lunch 11:36-12:06 7th Colt Time 12:10-12:50
7th PERIOD	6th Grade 1:18-2:02 7th Grade 1:18-2:02	8th Lunch 12:44-1:14 8th Colt Time 1:18-2:02		7th PERIOD	6th Grade 12:54-1:34 7th Grade 12:54-1:34	8th Lunch 12:21-12:51 8th Lunch 12:55-1:35
8th PERIOD	2:06-2:50			8th PERIOD	1:38-2:20	

LATE START SCHEDULE

M-T-TH-F				WED.		
1st PERIOD	9:55-10:25			1st PERIOD	9:55-10:22	
2nd PERIOD	10:28-10:58			2nd PERIOD	10:25-10:52	
3rd PERIOD	11:01-11:31			3rd PERIOD	10:55-11:22	
4th PERIOD	11:34-12:04			4th PERIOD	11:25-11:52	
5th PERIOD	7th Grade 12:07-12:37 8th Grade 12:07-12:37	6th Lunch 12:07-12:37 6th Colt Time 12:40-1:10		5th PERIOD	7th Grade 11:55-12:22 8th Grade 11:55-12:22	6th Lunch 11:55-12:25 6th Colt Time 12:27-12:45
6th PERIOD	6th Grade 1:13-1:43 8th Grade 12:40-1:10	7th Lunch 12:40-1:10 7th Colt Time 1:13-1:43		6th PERIOD	6th Grade 12:48-1:15 8th Grade 12:25-12:52	7th Lunch 12:25-12:55 7th Colt Time 12:58-1:25
7th PERIOD	6th Grade 1:46-2:16 7th Grade 1:46-2:16	8th Lunch 1:13-1:43 8th Colt Time 1:46-2:16		7th PERIOD	6th Grade 1:18-1:45 7th Grade 1:28-1:55	8th Lunch 12:55-1:25 8th Colt Time 1:28-1:55
8th PERIOD	2:20-2:50			8th PERIOD	1:58-2:20	

**BARRINGTON MIDDLE SCHOOL
PRAIRIE CAMPUS BEHAVIOR MATRIX**

	Be Responsible	Be Respectful	Be Safe
Classroom	<ul style="list-style-type: none"> • Keep the classroom clean and organized • Demonstrate patience • Be prepared and organized with the appropriate materials for class • Be on time 	<ul style="list-style-type: none"> • Be attentive to the task • Follow through with expectations • Leave room as you found it • Listen to the contributions of others while being an active listener • Participate and cooperate with others 	<ul style="list-style-type: none"> • Use classroom and personal property appropriately • Stay in your personal space • Keep hands, feet, and other objects to yourself
Hallway	<ul style="list-style-type: none"> • Walk and stay to the right • Use the appropriate volume • Keep Prairie clean • Go directly where you need to be 	<ul style="list-style-type: none"> • Manage time appropriately • Help others (lockers, books, etc) • Enter and leave all buildings appropriately • Keep hallway traffic moving / share the road 	<ul style="list-style-type: none"> • Move with a purpose to your next destination • Walk at all times • Stay to the right • Keep hands, feet, and other objects to yourself
P.E. Locker Room	<ul style="list-style-type: none"> • Be on time • Put away personal belongings and keep surrounding area clean • Use appropriate volume and language • Dress in uniform at the appropriate time • Follow classroom routines and adult directions 	<ul style="list-style-type: none"> • Take pride in your own personal hygiene • Be considerate of other people's personal belongings and space • Be positive and encouraging 	<ul style="list-style-type: none"> • Walk at all times • Keep hands, feet, and other objects to yourself • Stay at your assigned location
Media Center	<ul style="list-style-type: none"> • Speak at appropriate levels • Return or renew materials on time • Leave work area neat and ready for the next user • Come prepared with all needed materials • Ask for help if needed 	<ul style="list-style-type: none"> • Accept adult support and guidance • Treat library materials and equipment with care • Leave snacks and drinks in your locker 	<ul style="list-style-type: none"> • Enter library with a pass and sign in at the desk • Stay at designated area
Cafeteria	<ul style="list-style-type: none"> • Be considerate of other people's food and belongings • Use appropriate volume and language • Sit in your designated area 	<ul style="list-style-type: none"> • Keep table and floor clean • Be on time to lunch • Bring your ID 	<ul style="list-style-type: none"> • Remain quiet and listen to the speaker on the microphone • Ask for a pass before leaving • Keep hands, feet, and other objects to yourself • Wait in line for your turn
Technology	<ul style="list-style-type: none"> • Bring fully charge your device daily • Report technology problems if personal troubleshooting does not resolve the issue • Store in locker during lunch • Use for school purposes only and as directed by your teacher • Reference iPad guidelines 	<ul style="list-style-type: none"> • Use only the device that has been issued to you • Observe acceptable use policy and internet • Show good digital citizenship • Show respect to others by using only my iPad • Reference iPad guidelines 	<ul style="list-style-type: none"> • Treat device with care (storing and supervision) • Only access accounts and logins assigned to you • Keep my account and password confidential • Only post information online when directed by your teacher • Only use camera or video when directed by your teacher • Reference iPad guidelines
Bus	<ul style="list-style-type: none"> • Ride your assigned bus • Be seated before the bus moves • Keep the bus clean • Follow the directions of the driver • Use appropriate volume and language 	<ul style="list-style-type: none"> • Keep aisles clear • Be considerate of other people's personal belongings and space 	<ul style="list-style-type: none"> • Listen carefully • Enter and Exit orderly • Be seated and face the front • Keep hands, feet, and other objects to yourself • Report any incidents

Assemblies	<ul style="list-style-type: none"> • Remain quiet and listen to the speaker • Sit in your designated area 	<ul style="list-style-type: none"> • Appropriate and positive participation • Enter and exit appropriately • Be an active listener 	<ul style="list-style-type: none"> • Keep hands, feet, and other objects to yourself • Model positive behavior
Outside	<ul style="list-style-type: none"> • Use appropriate volume and language • Walk in designated areas • Move directly to your destination 	<ul style="list-style-type: none"> • Follow designated passing period routes • Be an active listener 	<ul style="list-style-type: none"> • Keep hands, feet, and other objects to yourself • Stay on school grounds

GENERAL INFORMATION

Colt Time

The Colt Time Program aligns three strategic community values (Optimal Time for Learning, Individualized Learning, and Social Emotional Development) with a re-envisioned 44-minute flexible and responsive advisory period. Colt Time allows teachers on each middle school team to develop enrichment and support during the school day based on their knowledge of the talents and needs of individual students. Teachers will structure Colt Time to address the following objectives: academic enrichment and support, social-emotional development, and a time to take care of other miscellaneous details in student and school activities.

Emergency School Closings

School closings due to unforeseen circumstances, such as heavy snowfall, will be announced on radio stations WBBM (780), WGN (720), WRMN (1410), WAIT (820), and WCLR (101.9) between 6:30 A.M. and 8:00 A.M. **[Parents will be notified by an automated phone system for school closings, late starts, and early dismissals.]** Please be sure to supply the registrar's office with all telephone and cell numbers you would like automatically notify. Reopening of school will not be announced, but the closing announcement will be made each day as necessary.

Severe Conditions

In the event of a tornado or other disaster warning, when children are at home, parents should not send children to school. If the warning comes when children are at school, school personnel will initiate appropriate protective measures. The effectiveness of such measures depends on being able to use the telephone immediately. Therefore, parents should not call the school at such times. Parents will be notified by an automated phone instant alert system if necessary.

Fire, Tornado, Bus Evacuation and Lockdown Drills

Emergency drills are important safety precautions and are required by law. They will be held at regular intervals. One lockdown drill will be performed during the school year. When a signal is heard, it is essential that students are completely silent and promptly follow the instructions. In the event of a storm warning or civil defense warning, no child will be dismissed early unless the parent or guardian comes in person to the school for the child.

Locker Assignments

- The ownership of the locker is maintained by the school district, and the student is granted use of the locker solely in accordance with these regulations.
- The only items that may be placed in lockers are articles of clothing, school books and supplies, lunches, and personal items which are in line with school rules. Book bags, backpacks, and large purses may be brought to school, but during the school day must be kept in the student's locker and not carried around or used during school hours.
- Students are not to deface lockers in anyway including writing, marking, placing stickers or pictures inside or outside the lockers.
- Decorating lockers for birthdays or other special occasions must be done before or after school and no balloons may be utilized. A birthday locker decoration form should be obtained from the office or on the main webpage and used in decorating lockers for birthdays. Any other items used in decorating the locker must be affixed only to the locker itself, not on any other walls or surfaces. Only three students as a group at a time may quietly decorate a locker. All decorations should be taken down by the recipient at the end of the school day. Items left on the locker will be removed that evening by members of the school's custodial staff.
- The school is not responsible for lost or stolen property.
- Locker assignments are made by the Assistant Principal. Students may not use padlocks in place of a built-in combination lock.
- Students who lose or forget the locker combination are to go to the Assistant Principal's office.
- Students are responsible for keeping their combinations confidential.
- The assignment of a locker to a student and use thereof by the student, is made subject to the right of the school administration to have access to the locker at any time. (See Search and Seizure below)

Lunch Programs

All district schools provide a Type "A" lunch program. Nutritional value and balance is carefully planned. A district-wide parent advisory group assists in menu planning. Lunch, milk, and various a la carte items can be purchased in the cafeteria. Lunches may also be brought from home. All students must remain on school grounds during lunch time. Parents may bring special lunches for their children only. Students are encouraged to use their ID card to purchase items in the cafeteria. The meals program account can be monitored and replenished through the Infinite Campus Parent Portal. Notices will be

sent by email to inform parents that their child's account is approaching or has a negative balance. Students are served an alternate meal if their account has a negative balance of greater than \$50.00.

Free and Reduced-Price Food Services

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Department of Agriculture and distributed by the Illinois State Board of Education. At the beginning of each school year, by letter, the District shall notify students and their parent(s)/guardian(s) of: (1) eligibility requirements for free and reduced-price food service, (2) its application process, and (3) other information required by federal law.

The superintendent shall provide the same information to informational media, the local unemployment office, and any major area employers contemplating layoffs. Parent(s)/guardian(s) enrolling a child in the District for the first time, any time during the school year, shall receive the eligibility information. The District shall avoid publicly identifying students receiving free or reduced-price meals and shall use methods for collecting meal payments which prevent identification of children receiving assistance.

Media Center - Hours before school: Mon. - Fri. 7:15 - 7:45; Hours after school: Mon., Tues., Thurs. 3:00 - 4:20

Students have the opportunity to use the Media Center as needed for assignments. Students may come to the Media Center from class with their teacher's permission. While there they are expected to be using Media Center materials. Assistance from Media Center Staff is readily available. Students are expected to help maintain an orderly and workable atmosphere. Quiet conversation is acceptable. Disruptive students will be directed to the main office. Continued disruptive behavior may cause a student to be excluded for a period of time from the Media Center privileges during study time. However, access to materials will always be available. Students are encouraged to facilitate their learning with our well equipped and staffed Media Center.

Registration Fees

A materials fee established annually by the Board of Education will be required upon registration of each student. Additional fees may be charged in those courses in which materials are issued for individual student use or consumption. The Superintendent may provide, from district funds, the materials fee for indigent students or for students whose parents are receiving ADC. Students under the D.C.F.S. or any foster home placement agency shall have fees waived. Upon appeal to the Superintendent or his designee, additional fees may be waived. A low cost accident policy shall be offered to all students and shall be optional. The insurance shall be placed with a company approved by the Board of Education. Students will be responsible for payment for loss of books, damage to equipment, furnishings and building resulting from their careless usage, misconduct or violation of instructions or established rules and regulations. Students are expected to pay levied library fines and charges assessed because of loss and extreme wear and tear of school property. A pro-rated refund of fees will be made to parents of students withdrawing from school. Students leaving school at the end of the school year and those transferring, withdrawing, or graduating must be cleared of all financial obligations to the school before their records are made available.

School Building Visitor Policy

Classroom visits by students who attend other schools are not permitted. However, parents, under the School Visitation Rights Act, do have a right to visit classrooms. Parental request must be made to the administration prior to a scheduled visit. A visitor to the building must have a badge issued by the administration or designee.

School Security

In order to provide a measure of security the procedures listed below are followed at both Barrington Middle Schools.

- Except for our main entrance, all doors are kept locked during the school day. **Parents and visitors are to enter school using the main entrance.**
- All visitors and volunteers are required to sign in and sign out at the school office and to display badges identifying them as such while on school grounds. These badges will be produced with the on-site Raptor system which needs a driver's license to create an identification badge.
- Parents who plan to pick up children during school hours should send written notification to the school office.
- Parents are required to notify the school office in writing if the child is to be picked up by someone other than his/her parent. The non-parent may be asked for identification prior to the school releasing the child.

Deliveries to Students

We understand that occasionally students may forget items at home that need to be dropped off by parents throughout the day, but please note that all items brought to the office by parents will be delivered to the students during their lunch period in order to minimize disruptions to the classroom. All items should be marked with the student's name.

- Educational materials/school necessities may be dropped off at the main office.
- **Food from outside vendors should not be ordered or delivered to students at school.**

Signs and Posters

Posting signs and/or posters is prohibited without the stamped approval or appropriate tape from one of the administrators. Distribution of handbills, leaflets, and other written materials may be restricted by the school administration as to a designated time and place, such as periods after school, to the extent that such restrictions are deemed necessary to prevent interference with the school program.

Lost and Found

Students who find articles are asked to bring them to the front office, PE office, or school lost and found in the Commons where they can be claimed by the owner.

Student Insurance

Information on student insurance for school time and 24 hour coverage will be available from the Counselor's Office. Purchase will be on a direct pay basis with the insurance company.

Testing Program

Students are given Achievement Tests and Standardized State Tests throughout the school year. Parents are encouraged to avoid scheduling conflicts with these test dates.

Traffic at Schools

Parents are urged to exercise extreme caution in driving near the schools, and obey all traffic laws. Students often forget what they have been taught about pedestrian and bicycle safety, and it is the responsibility of the driver to anticipate the mistakes of children. All students must be dropped off and picked up in the circle drive near the flagpole.

Physical Education Class

All students are expected to participate in Physical Education Class daily. Exemptions for P.E. cannot be given for students' participation in training, activities, or competitions conducted outside of the school district.

PTO

All parents are invited to join the PTO at Prairie. The PTO meetings are monthly, usually the 1st Tuesday of each month. Check the student directory for exact dates. Nominal yearly dues are paid at registration or anytime thereafter. Our PTO organization also publishes a student directory.

COMMUNICATION

Parents are encouraged to contact teachers whenever they have a question about a student's program or progress. Parents wishing to contact a teacher may call during school hours and leave a message for the teacher. Parents can also contact teachers by e-mail, which can be accessed through Prairie website. Likewise, teachers may contact parents whenever they feel that student progress or conduct is in need of improvement. This may be done through the use of progress reports, emails and/or phone calls to the parent.

Parent Teacher Conferences

The purpose of reporting student progress is communication about our mutual concern - your child. This communication takes place a minimum of two times in each school year in the form of parent-teacher conferences or the issuance of report forms. Parent-teacher conferences have three functions: (1) to report a child's progress to the parents, (2) to give parents the opportunity to report their observations of their child's progress to the teacher, and (3) to provide an opportunity for the teacher and parents to make plans on behalf of the child for the coming weeks. Parents will have the opportunity to attend parent-teacher conferences during October and March; however, additional conferences may be initiated by the teacher or the parent at any time throughout the year when either feels such a conference is necessary.

GRADES

A grade should communicate a student's performance against well-defined and clearly articulated standards for content and skills. Behaviors such as effort, participation, preparedness, and work completion by specified due dates are important aspects in a student's development. Therefore, these areas are assessed and reported to students separately from academic achievement reporting. Summative activities, such as tests/exams, performance tasks, projects, and presentations, are essential in the process of assessing and reporting a student's knowledge, understanding, and skills. Based on this significant role, a greater emphasis should be placed for these items in the grading records and students must participate in these activities. Students are afforded more than one opportunity to demonstrate mastery of learning standards or performance tasks/skills if specified conditions are met.

All final grades are recorded and placed in the student's cumulative folder. We suggest that parents regularly consult Infinite Campus for updated student progress. If there are any particular questions in regards to grades, please contact the teachers. The grading system used is based on letters, A, B, C, D, F, I, and M. A general interpretation of these grades would be:

A. Excellent, Superior Work	F. Failure - Unsatisfactory
B. Very Satisfactory - Above average	I. Incomplete Work
C. Average	M. Medical
D. Below Average	N. New Student/Not Evaluated

Progress Reports

Midway through each grading period, a Progress Report will be provided via Infinite Campus if a student is receiving a C- or below in a class. The report may include teacher comments relative to student performance. Upon receipt of the progress report, parents are encouraged to contact the teacher with any questions.

Honor Roll

To be listed on the Barrington Middle School Honor Roll, a student must have a B average of all the courses in which he or she is

enrolled. The grade point equivalent of B is 3.0. The numerical equivalent for each letter grade is as follows:

A+, A, A-	=	4.0
B+, B, B-	=	3.0
C+, C, C-	=	2.0
D+, D, D-	=	1.0

Promotion or Retention

Placement, promotion, or retention shall be made by the Building Principal in the best interest of the student after a careful evaluation of all the factors relating to the advantages and disadvantages of alternatives. Retention procedures will be implemented when a student's academic achievement is below a 1.0 (D), grade point average and/or repeated failing grades. Retention may also be considered for social or emotional reasons, or at the request of a parent. When any alteration in a student's normal progression through school is contemplated, all factors must be considered. Quantitative measures such as age, physical size, ability, and level of academic achievement shall be supplemented by a qualitative assessment of his/her motivation, self-image, and social adjustment. When retention or acceleration of a student is being considered, the teacher and principal shall use the expertise of other professional personnel, and the support of the parents shall be solicited before a decision is reached.

Mandatory Summer School

Those students in 6th, 7th or 8th grade who do not meet the academic requirements for completing their grade level, which include no more than three cumulative failing grades in two of the four core academic courses, may be required to attend summer school before being promoted to the next grade level. In addition, any student who has been referred to the truancy officer due to extensive absences throughout the school year may also be required to attend summer school.

8th Grade Recognition Assembly

Eighth grade students are recognized for their achievements in a year-end assembly held at Barrington High School on an evening during the final week of school. Parents are invited to attend. Students are encouraged to dress nicely for this event. It has been traditional not to conduct an 8th grade graduation ceremony at Barrington Middle School in School District 220. Students move on to BHS in a manner similar to coming to Middle School from the K-5 schools. Those students who have committed severe acts of misconduct, or do not meet the requirements for completing 8th grade (no more than 3 cumulative failing grades in two of the four CORE academic classes) may not be eligible to participate in the end of the year 8th grade Recognition Assembly.

ATTENDANCE

Perfect Attendance

Recognition for perfect attendance will be considered for students who have no absences during their time at Prairie Campus. In order to qualify for this recognition, students must be in attendance for every class period of each day that school is in session.

Illness Reporting

If a student is absent from school due to an illness, please report the illness symptoms (fever, cough, sore throat, headache, nausea/vomiting/diarrhea, rash or other) or the medical diagnosis if known (strep throat, chicken pox, mono, influenza/flu, whooping cough, Measles). This will help the school district monitor for increasing instances of communicable diseases. Parents may also call the school nurse directly to report.

Procedures

Any student who is ill for five or more consecutive days may be required to bring in a physician's statement. Any student who has 9 unexcused absences from school must bring in a Doctor's excuse for any additional absences. When a student is absent (excused or unexcused) from school 5, 9, 14 and 18 days, parents will be notified by letter. The letter will inform the parent and student of the total number of absences and will allow the parents time to notify the assistant principal of any extenuating circumstances surrounding the absence.

Extended Illness

Work for students who are ill for more than two days should be coordinated with teachers, including P.E., World Language, and Exploratory. Work may be collected at the main office at the end of the second day. Students are allowed 1 ½ days for every day of absence to make up missed work due to illness.

Family Trips/Vacations

The school district discourages parents from taking students out of school for vacations during the school year. Students absent for family trips are expected to complete all missed assignments and will receive credit for those assignments only if completed and submitted to the teacher(s) in a time frame commensurate to the number of days absent.

Students Arriving Early to School

We ask that students do not arrive until 7:30 A.M. If they do, they must use Entrance 16 and wait in the Commons until 7:45 A.M.

Students Arriving Late to School

Students who are late to school must check in at the Main Office. Parents delivering their child to school have the responsibility of ensuring that these students arrive on time for their 1st period class. If a student is tardy (late to school) he/she must have a note from a

parent in order for the tardiness to be excused. Frequent tardiness to school, excused or unexcused, may result in administrative involvement or disciplinary action. Reasons for excused tardies are consistent with those listed under the student attendance section of the handbook. An admit slip will be given to each tardy student.

Student Sign-out

Students excused from school during the school day must have a note or phone call from a family member and must be signed out by the family member in the office. Parents must come to the office to pick up students. As much advance notice as possible would be appreciated in case of dismissal. If the child returns that day, it is necessary to sign in at the office.

Tardiness

Tardiness (late to class), is defined as when a student is not in his/her classroom, ready to learn, when the bell rings. If a student has a pass from a teacher or other school personnel, he/she is excused for being late to class. Students who are tardy for a third time to class per a quarter/exploratory rotation will receive a lunch detention. The 4th tardy during a quarter/exploratory rotation will result in a major detention and the 5th may result in a Saturday consequence.

Evening Events and Extracurricular Activities

Students must be present in school for at least 4 class periods in order to attend any evening events or extracurricular activities scheduled for that day. This includes such events as a dance or an activity night and such activities as a game or practice, excluding the 8th grade dance where students must attend the entire school day.

TRANSPORTATION

Transportation Policy

Students enrolled in grades K-12 will be transported to and from school if they live more than one and one-half miles or more from the school they attend. There will be no charge for this transportation. Students who live LESS than one and one-half miles from the school they attend will NOT be transported, unless they choose to purchase bus service if space is available. Information will be sent to those not eligible for free bus service during the month of September.

Bus Conduct Policy

School bus riders, while in transit, are under the jurisdiction of the school bus driver. All students may be assigned seats. Seating changes may be made by drivers and administrators if necessary. Problems with conduct will be handled as follows:

If the student's behavior is objectionable, the driver will intervene to stop the behavior. (See bus rules)

Should objectionable behavior occur again, the driver will complete a conduct report and send it to the Assistant Principal, who will address the incident and assign the appropriate consequences.

A third infraction of regulations or any single major infraction may bring about denial of bus services for a designated period of time. A disciplinary report will be sent home to confirm this action. A parent conference may be convened if it is felt necessary.

Further infractions will result in longer or total denial of bus services. If the conduct problem is initially extreme, then steps 1 and/or 2 may be passed over.

Electronic Recordings on School Buses

Electronic visual and audio recordings may be used on school buses to monitor conduct and to promote and maintain a safe environment for students and employees when transportation is provided for any school related activity.

Bus Rules

Following are the transportation rules for students. Parents and students are responsible for understanding responsible and respectful behaviors on school buses. If a child's behavior is not acceptable, the privilege of riding the bus may be withdrawn, and it becomes the responsibility of the parent to transport the child. Parents are requested to read these rules and to discuss them carefully with the children. Most of the buses are loaded to legal capacity. Only those students eligible for regular transportation are permitted to ride the bus. Parents may request permission for their student to ride another bus for school purposes or if students need to stay at another home due to parents being out of town, if the request is in writing and given to the Assistant Principal prior to the student's first period class. Permission is usually granted if there is available seating on the bus and there has been no previous behavioral concern with that student.

- Students who have to cross the road to be picked up should look carefully in all directions from which traffic may come before crossing.
- Students who have to walk some distance to meet a bus should walk on the side of the road facing the traffic. While waiting for the bus, they should not stand or play on the adjacent road.
- Students should not extend their hands, arms, head or bodies through the bus window.
- Windows in the school bus will not be lowered beyond the safety mark.
- While being transported to and from school, students must know they are under the authority of the school bus driver. Refusal to obey rules will, of necessity, be reported to school officials.
- Students must be on time for the bus both morning and evening.
- Students must not make an attempt to get on or off the bus while it is in motion. If necessary, the students must occupy seats assigned by school officials or the bus driver.
- Students must carry their ID's with them at all times as they show which route the students ride to and from school.
- Students may converse in normal tones, but loud or profane language is prohibited. Unnecessary conversation with the driver

is prohibited.

- Students should be courteous at all times to the driver, to fellow students, and to all persons along the route.
- Glass containers, live animals, and other objects which might prove hazardous may not be carried on the school buses.

Activity Buses

An activity bus will be provided on Monday, Tuesday, Thursday and Friday for students. Students who are in the building after school must be there for a specific activity and should have a ride pre-arranged prior to staying after school. When necessary an activity bus will be provided on Wednesdays. Students who leave the school grounds should not expect to return to school to ride the activity bus. The bus departs at 4:30 P.M. Activity bus drop-off points may vary from regular bus routes. Standard procedures and rules of conduct apply to activity buses. Students must have an activity bus pass, filled out legibly, prior to boarding an activity bus. Student misconduct while riding an activity bus may result in loss of activity bus privileges.

STUDENT CONDUCT

Barrington Middle School believes in maintaining a pleasant, orderly, supportive, and respectful atmosphere, mindful of the diversity found in the school. A spirit of cooperation among students, teachers, parents and administrators helps to promote a school climate conducive to efficient and effective learning. As such, this discipline procedure should be reviewed by all students and their parents. The rights and/or behavior of any individual student should not extend to a point that impairs the opportunity for other students to learn and teachers to teach.

A good plan for discipline includes organization to prevent problems, along with praise, appreciation and recognition for effort and achievement in addition to consequences for unacceptable behavior. This procedure does not define all types and aspects of student's behavior, but rather basic areas to help each student conduct them in a proper manner as a member of the school community.

Closed Campus

Barrington Middle School maintains a closed campus policy. This means that all students eat lunch at school. Students may only leave school with a written excuse for doctor or dentist appointments. In this case, parent or guardian must sign the student out at the main office. Parents that need to take students from school must come into the building and sign them out.

Character Education

At Barrington Middle Schools, we continue to integrate character education dialogue into our daily teaching and conversations with our students. Throughout the course of the year, our counselors will be facilitating classroom activities and discussions with the students that will focus on specific team building and character related topics. In addition, each month will have an assigned character education theme with planned activities that will reinforce the concepts. Our students and staff have selected the following characteristics to be the focus of our monthly themes: Respect, Trustworthiness, Citizenship, Caring, Acceptance, Responsibility, Integrity, Fairness, and Determination. Lastly, our Character Committee will provide activities for students that will be integrated into advisory time. Activities may include role playing, group discussion, team building, individual sharing, and organized efforts to help those in need. Please work in conjunction with the school to reinforce conversation and support the associated activities.

Policy and Procedures Concerning Computer Use

In the Barrington Middle Schools students and staff have appropriate access to computers in several places within each building. These computers are used by classes or by individual students. A variety of software is available for writing, math, science, social studies, foreign language, general research, creating electronic presentations, keyboarding, etc. A lab of computers is available in each building and is used primarily by classes under the supervision of their teachers.

Each student has access to a password-protected personal folder on a fileserver as well as an account in the BSD Google Apps for Education Domain, in which they may save their curriculum related work. This personal student folder is for documents only and NOT for applications (programs, games, etc.) The personal folder of each student is his or her responsibility and students are completely responsible for everything contained in the folder and their BSD Google account. Students receive their password at the beginning of school. Passwords should never be shared with others. Logging into the network account of another student is not allowed and will not be tolerated. Inappropriate use of computer systems or the network may result in a loss of access and/or other disciplinary action.

NETWORK AND INTERNET USE

The Board supports the use of the Internet as a part of the computer network in the district's instructional program in order to facilitate learning and teaching through interpersonal communications, access to information, research and collaboration. The use of the Internet and network facilities shall be consistent with the curriculum adopted by the Barrington Community Unit School District as well as the varied instructional needs, learning styles, abilities, and developmental levels of students.

The electronic information available to students and staff does not imply endorsement of the content by the Barrington Community Unit School District, nor does the school district guarantee the accuracy of information received over the Internet. Barrington 220 shall not be responsible for any information that may be lost, damaged or unavailable when using the network or for any information that is retrieved via the Internet including, but not limited to data (graphic, video, sound, text, etc.) Only the authorized owner of the account will use network accounts for its authorized purpose. All communications and information accessible via the network should be assumed to be private property and shall not be disclosed. Network users shall respect the privacy of other users.

Barrington Community Unit School District reserves the right to log network use and to monitor fileserver space utilization and activity by users, including online activities of minors. The district shall make every effort to ensure that students and staff use this educational resource responsibly. Administrators, teachers and staff have a professional responsibility to work together to help students develop the

intellectual skills necessary to discriminate among information sources, to identify information appropriate to their age and developmental levels, and to evaluate and use the information to meet educational goals.

The Board establishes that use of the Internet is a privilege, not a right. Inappropriate, unauthorized, or illegal use of the Internet will result in withdrawal of Internet privileges and appropriate disciplinary action. Students and staff have the responsibility to respect and protect the rights of every other user of the Internet in the district. The building administrator shall have the authority to determine what inappropriate use is, and his/her decision is final.

Prohibitions: Students and staff are expected to act in a responsible, ethical manner in accordance with district policy, accepted rules of Internet etiquette, and federal and state law.

The following uses are prohibited:

- Use of the Internet or network to facilitate illegal activity.
- Use of the Internet or network for commercial or for-profit purposes.
- Use of the Internet or network for non-work or non-school related work
- Use of the Internet or network for product advertisement or political lobbying.
- Use of the Internet or network for hate mail, discriminatory remarks, and offensive or inflammatory communication.
- Unauthorized or illegal installation, distribution, reproductions, or use of copyrighted materials.
- Use of the Internet to access sites that contain visual depictions that are obscene, contain child pornography, or are potentially harmful to minors.
- Use of student electronic mail, unauthorized chat rooms and/or other forms of direct electronic communication for non-educational purposes. Student e-mail and chat rooms will only be permitted if part of a specific class activity and will be monitored by the respective instructor.
- Students are prohibited from creating, distributing, and/or accessing at school any publication that is socially inappropriate, or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, or contains indecent and vulgar language, or sexting as defined by School Board Policy 7:310.

Consequences for Inappropriate Use:

1. All users will be held financially responsible for damages to equipment, systems, and software resulting from deliberate or willful acts.
2. Illegal use of the network and/or Internet; intentional deletion or damage to files belonging to others; uploading or creating computer viruses; copyright violations and theft of services will be reported to the appropriate legal authorities for possible prosecution. Loss of access and other disciplinary actions may be consequences for inappropriate use in violation of this or any other School District Policy.
3. A violation of this policy is an offense subject to student and/or staff member discipline.

Copyright: The illegal use of copyrighted software by students and staff is prohibited. Any data uploaded to or downloaded from the Internet shall be subject to "fair use" guidelines.

Barrington Middle School One to World Program 1:1 Responsibilities and Rules

Parent Responsibilities and Terms

Your child has been loaned a laptop computer or an iPad to improve and personalize his/her education this year. It is essential that the Barrington CUSD 220 Acceptable Use Policy be followed to ensure the safe, efficient and ethical operation of the district's laptop or iPad. **In order for your child to use the laptop or iPad, you must be willing to accept the following terms and responsibilities:**

- Will read the Acceptable Use Policy and discuss it with my child.
- Will discuss appropriate use of the Internet.
- Will discuss with my child not to change or attempt to change the configuration of software or hardware.
- Will agree to pay the fee for damages or replacement of the laptop or iPad.

Student Responsibilities and Terms

Your laptop or iPad should be used for EDUCATIONAL PURPOSES ONLY. **In order to use the laptop or iPad, you must be willing to accept the following terms and responsibilities:**

- Will read the Acceptable Use Policy and discuss it with my parents/ guardian
- Will adhere to the terms of the Barrington CUSD220 Acceptable Use Policy and District guidelines each time the laptop or iPad is used.
- Will fully charge the battery every day at home.
- Will place laptop or iPad in a secure location when not using it in class.
- Will keep the laptop or iPad in its assigned protective case at all times when not being used.
- Will carry laptop in case using shoulder strap in hallways
- Will keep the iPad in its district issued case
- Will make the laptop or iPad available for inspection by an administrator or other staff member upon request.
- Will use appropriate language in all digital communications.
- Will abide by copyright laws.
- Will not use or attempt to use another student's assigned logins, files, or personal information.
- Will not give out personal information, such as name, address, photo, or other identifying information online, including username and password.

- Will not use the laptop or iPad to record (audio/visual) others without their permission.
- Will not change or attempt to change the configuration of, install, or remove software or hardware.
- Will maintain sufficient memory space on the laptop or iPad to accommodate all school-related content. Required school content must take priority over personal content.
- Will report all problems and damage immediately to the teacher.
- Will not remove or attempt to remove identification tags on the laptop or iPad or deface with stickers, marking pens, etc.

SCHOOL DISCIPLINE PROCEDURE

Parents' Responsibilities

Parents have a crucial responsibility in the success of the discipline procedures of Barrington Middle School. They must be knowledgeable of the rules and procedures, and be supportive and reinforce the efforts of the faculty and staff to ensure the effectiveness of the discipline procedures. Parents and students need to understand that the intention of any consequence for misbehavior is to prevent the act from reoccurring and/or to protect others from harm. Parents are encouraged to maintain open communication with the staff regarding any circumstances that might cause a student to act inappropriately.

Administrators' Responsibilities

The Administration will establish the discipline philosophy and procedures for Barrington Middle School. They will also serve as a resource for all discipline related problems and seek and find appropriate help for students who are in need. The principal is the final building-level source of appeal in the due process procedure.

Staff/Team Responsibilities

Teachers and the teams have direct responsibility for maintaining proper classroom management.

When a student's behavior is questionable, the following teacher/team interventions will be used to deal with the problem:

The Teacher

- Confers with the student to stop the misbehavior.
- Assigns before, during, or after school consequences.
- Contacts parents to discuss behavioral and academic concerns and may assign additional consequences if problems continue.
- Consults with the team regarding intervention strategies.

The Team

- Confers with the student, and may assign consequences.
- Requests a parent conference and/or a student/parent conference.
- Contacts the student's counselor for consultation to the team and/or provide direct service to the student.

The teacher/team will determine which interventions and in what order to implement these strategies.

If prior interventions have been found to be ineffective, the team will refer the student to the administration for further intervention and/or disciplinary action.

Severe Clause: In cases of severe, one time acts of gross misconduct, gross insubordination or substance abuse, the student will be referred directly to the administration.

Students' Responsibilities

Passes

With the exception of passing times, students in the halls shall have a pass issued by a staff member. Students who abuse the use of passes may lose the privilege of using them.

Candy/Food/Gum/Water

Students shall refrain from eating candy or food in the school except in the lunchroom during the lunch period or in designated areas with teacher permission. Students are permitted to chew gum in the school building and in classrooms at teacher discretion. Students are permitted to bring clear water bottles to school. They must be kept in a student's locker, but may be brought into the classroom at teacher discretion.

Lunchroom Procedure

Students are expected to:

- Respect other students and their belongings.
- Arrive in the lunchroom on time; if late come with a pass from a teacher.
- Carry their ID cards with them at all times for use in the cafeteria.
- Remain in seats during the period and not leave the lunchroom without a pass.
- Dispose of all waste when finished eating and clean their area and table. Any student caught throwing food may receive a Saturday Detention
- Be dismissed by table for the next class by the supervisor.
- Obey any other rules established by the lunchroom supervisors.
- Buy food from the cafeteria or bring food from home. They are not permitted to bring outside food for distribution at their lunchroom table.

Interventions will be made by lunchroom supervisors as necessary.

Littering

Students are expected to place trash in the containers provided in the halls, lunchroom, and classrooms. The recycle bins should be used

when appropriate.

Snowballs

Students shall not throw snowballs on school grounds or at bus stops. Failure to comply with this may result in Saturday Detention.

Property

Students are to respect the property of others including that of students, staff, and school. In addition, the private property of those living near the school is to be respected. Students should not cut through yards on the way to and from school. The School Board will seek restitution from students and their parent(s)/guardian(s) for vandalism or other student acts which cause damage to school property, grounds, or buses.

Following Directions

Students are expected to follow the directions of all Prairie personnel. This applies to the classrooms, halls, restrooms, lunchroom, media center, out-of-doors on school property, on field trips, and at co-curricular events.

Classroom and Hall Behavior

- Students are expected to report to class with required materials, and to do all their own work, unless directed otherwise.
- Students shall be courteous to each other, to all school personnel, and to visitors in the building.
- Students shall not use profanity.
- Actions such as running, tripping, pushing, book dumping; yelling, shouting, and whistling are prohibited.
- In order to avoid disruption of the learning process, students shall refrain from such things as talking excessively and participation in inappropriate behavior (arm wrestling, using spit-balls, etc.)
- Students are expected to walk and enter and exit to the right side of the halls.
- Students shall refrain from congregating at lockers, in the halls, and in restrooms.

Clothing and Grooming

Students are expected to keep themselves well groomed and neatly dressed at all times. Any form of dress or grooming which is considered disruptive to the educational process is not permitted. In situations where student dress presents a problem, students will be required to change into acceptable clothing. Students who continue to violate the dress code will receive further consequences. We ask parents and students to become involved in supporting a level of dress that helps to promote a good atmosphere for learning. Through our health curriculum and in cooperation with the community programs, we share in the effort of prevention and education regarding drug and alcohol use and abuse among school age children. In view of this effort, the school does not view as appropriate dress clothing that advertises drugs or alcoholic beverages. Articles of clothing that are considered inappropriate are, but are not limited to, hats, hoods, overly revealing clothing which includes, but is not limited to: skirts/skorts that are above mid-thigh length, short shorts, spaghetti strap tops, bare midriffs, exposed undergarments, pajama pants, and dangerous/disruptive accessories. Any clothing that tends to interrupt the educational process and/or is demeaning to self or others is also considered inappropriate. Outerwear (jackets) may be brought to school, but during the school day must be kept in the students' lockers, and not carried around or worn during school hours.

Possession of Inappropriate Items

Students shall refrain from possessing or bringing to school items that are dangerous to one or others and/or items deemed inappropriate at school. These items include, but are not limited to, toys, electronic games, radios, cameras, skateboards, longboards, roller blades, matches, lighters, tobacco/tobacco products, fireworks, stink bombs, laser pens, knives or weapons of any kind, alcoholic beverages or alcohol containing products, illegal chemicals, drug paraphernalia (including any look alike products), or prescribed or over-the-counter medications.

Cell Phones and Other Personal Electronic Devices

All cell phone and other personal electronic devices must be kept in student's locker during the school day and not carried around or used during school hours. Cell phones and all other electronic devices are not to create a disturbance to the educational environment and must be turned off in all other areas of the building. **Students who are not following this policy will have their cell phone or any other electronic device confiscated, which will then only be returned to their parent/guardian.** Further incidents will result in additional consequences. With prior staff approval, students may use personal electronic devices in school for valid instructional purposes. The District assumes no responsibility for lost/missing/damaged phones or other electronic/digital devices.

Preventing of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment is an important District goal.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school sponsored or school sanctioned events or activities.

3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property.
2. Causing a substantially detrimental effect on the student or students' physical or mental health.
3. Substantially interfering with the student or students' academic performance.
4. Substantially interfering with the student or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Bullying, intimidation, and/or harassment may take various forms, including without limitation: threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.

Bullying Prevention and Response Plan:

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below and in 105 ILCS 5/27-23.7(b) 1-12.

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Complaint Manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the applicable school building's Principal or any staff member. Anonymous reports are also accepted. (Principal, Station Campus Middle School @ 847-756-6400 or <http://www.barrington220.org/StationReportForm>)
4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
 - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
 - c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
 - d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.
6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. A student's act of reprisal or retaliation will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.

8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.
9. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation, factors such as:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

Gangs

All gang representation and activities are strictly prohibited. Students may be suspended for gang representation.

Fighting

Fighting is prohibited. This includes the transition to and from school, on buses and at bus stops. Any student involved in a fight should expect to receive a disciplinary consequence regardless of who started the fight. Students who come to watch a fight, to cheer a friend on, or try to escalate a situation so that others will fight are just as responsible as the person who throws a punch. When this happens, those students are part of the problem. Since the students' words or actions threaten safety, their behavior may be grounds for possible disciplinary action including suspension and/or expulsion. Students who create a digital recording of a fight or other act of misconduct and post the recording for view on the internet or social media may also be subject to disciplinary action. Any student who ignores a request by a staff member, who identifies themselves as such, to stop fighting, will be subject to further disciplinary procedures beyond the fighting violation. Any contact with a staff member who is attempting to stop a fight shall be viewed as a separate disciplinary violation.

Dangerous Weapons Policy and Procedures

Possession or use of explosives, firearms, other dangerous weapons or items intended to cause harm shall be prohibited on school buses, in school buildings, or on school grounds at all times or at any school sponsored events at all times.

A student, who uses, possesses, controls, or transfers a weapon, or any object that can reasonably be considered, or looks like a weapon, shall be expelled for at least one calendar year. A "weapon" means (1) possession, use, control, or transfer of any gun, rifle, shotgun, a weapon defined by section 921 of Title 18, United States Code, firearm as defined in section 1.1 of the Firearm Owners Identification Act, or use of a weapon as defined in Section 24-1 of the Criminal Code, (2) any other object of used or attempted or intended to be used to cause bodily harm, including but not limited to, knives, brass knuckles, billy clubs, or (3) "look alike" of any weapon as defined above. This applies to on school grounds, in school buildings, on school busses, or at any school sponsored event at all times.

Maintaining a Drug Free Environment

The District 220 Board of Education views the use/possession of illegal substances as a significant impediment to student learning which may require a variety of responses. The Board believes that parents and students should be able to expect a school environment that is conducive to teaching and learning and free of illegal substances and the purposeful misuse of legal substances.

Basic responsibility for educating children about the hazards of alcohol and other drug use as well as establishing and enforcing a no-drug standard begins at home and rests with the parents. Prevention is a combined effort between the family and the school. The school addresses the issue of chemical use by emphasizing prevention through education of students, staff, and parents. Information concerning the effects and potential dangers involved in the illicit use of drugs and alcohol shall be included in the curriculum in compliance with the law. The school system will make assistance available to any student seeking drug and alcohol treatment or advice and will protect, in accordance with the law, the due process rights of all students within the school setting while maintaining the safety and welfare of the student body, staff, and administration. The intent of this policy is to facilitate the achievement of an environment free of illegal substances.

Discipline

Effective discipline is necessary if a school is to function in the most constructive manner for all students. Through good discipline and self-control, the student can work with the school to form a productive partnership.

Good discipline requires teamwork and is the combined responsibility of students, parents and staff. In fact, the State of Illinois in section 14-8.05 of the ILCS gives permission to all school staff to maintain safety and discipline in the school building and on the school grounds both during school hours and at after school activities, even in the absence of parents and guardians. Teachers in this district are vested with the authority to supervise and to discipline students during the school day and at school-sponsored events. This applies even if the students and teacher do not know each other. If a student's off-campus conduct materially or substantially disrupts or poses a true threat and interferes with the school's educational functions, the student can be disciplined. This includes students who use off-campus web sites, electronic communication or any electronic device to perpetuate such conduct or poses a true threat to staff, students, or the school. Students will be subject to school discipline and possibly criminal charges.

Any violations of the school disciplinary policy by a student will be maintained in that student's temporary record file and will be considered if any subsequent or violation of the same rule occurs as long as that student is enrolled in Barrington Middle School (Note: regardless of whether or not the violations of the same rule occur in different years).

When a student is suspended, expelled, or withdrawn while facing a suspension or expulsion, Barrington Middle School refuses that student's access to facilities, any activities or functions.

LEVEL 1 BEHAVIORS

Level 1 involves misbehaviors by the student that interfere with orderly classroom, school, or bus procedures. Such misbehavior is usually handled by an individual staff member, but sometimes requires the intervention of a counselor/assistant principal. Examples include, but are not limited to the following:

Gum chewing/candy use	Being tardy to class
Disturbing a class	Failing to clean up lunch litter
Unprepared for class	Failure to turn in homework
Non-defiant failure to complete assignments or carry out directions	Using abusive language/general profanity
Loitering in washrooms, hallways, or unauthorized areas.	Inappropriate use of technology/non-educational use*

*Depending on circumstances as determined by the Administrative Team with reference to the iPad guidelines

LEVEL 1 CONSEQUENCES

There is immediate intervention by the staff member who is supervising the student or who observes the misbehavior. The staff member will provide a proper and accurate record of the offense and disciplinary action. Disciplinary options include but are not limited to the following:

Consultation	Verbal warning	Detentions (lunch, and/or after school)
Schedule change	Parent conference	Withdraw of Privileges
Immediate removal from class		

LEVEL 2 BEHAVIORS

Level 2 involves misbehavior that, because of its frequency or seriousness tends to disrupt the learning climate of the school. These infractions, which usually result from the continuation of LEVEL 1 misbehaviors, require the intervention of the assistant principal because the execution of LEVEL 1 disciplinary option has failed to correct the situation. Also included in this level are misbehaviors which do not represent a direct threat to the health and safety of others, but which cause educational consequences serious enough to require corrective action part of administrative personnel. Examples include but are not limited to the following:

Continuation of unmodified LEVEL 1 misbehavior	Cutting class	Lying to staff
Being absent from detention	Disrespect/Insubordination	Cheating
Forging Notes or misrepresenting phone calls	Inappropriate use of technology*	Truancy
Refusing to identify self	Inappropriate bus behavior	Making Threats/Intimidation
Harassing/Disrupting another student's Educational rights	Bus vandalism/Defacing school property	
Use of electronic signaling and electronic devices inside building	Possession of inappropriate items	

*Depending on circumstances as determined by the Administrative Team with reference to the iPad guidelines

LEVEL 2 CONSEQUENCES

The student will be referred to the assistant principal for appropriate disciplinary action. The administrator will maintain a proper and accurate record of the offense and the disciplinary action. Disciplinary options but are not limited to the following:

Apology to offended party	Behavior contract	Attendance Contract
Detention (lunch and/or after school)	Conference	Parent Conference
Saturday School	In-school suspension	Assigned bus seat
Immediate removal from class	Withdrawal of Privileges (school and/or bus)	

LEVEL 3 BEHAVIORS

Level 3 usually involves acts directed against persons or property but whose consequences do not seriously endanger the health and safety of others in the school. These acts might be considered criminal, but most frequently can be handled by the disciplinary mechanism in the school. Corrective measures which the school should undertake depend on the extent of the school's resources for remediation of the situation in the best interest of all students. Examples include but are not limited to the following:

Continuation of unmodified LEVEL 2 misbehavior	Bus vandalism/Defacing school property*
Absent from Saturday detention	Fighting
Engaging in gang activity	Harassment*/Disruption of Student's Educational Rights*
Gross Insubordination*	Hazing/bullying*
Inappropriate use of technology/Electronic Misconduct*	Stealing
Profanity directed towards staff	Vandalism
Inappropriate acts toward staff	Making Threats to others/Intimidation*
Disruption of the Educational Environment	
Using/Possessing pepper spray	
Using/Possessing/Distributing/Purchasing/Selling tobacco and/or e-cigarette products	
Inappropriate use or possession of a legal substance (including but not limited to inhalants, diet supplements, synthetic drugs, compounded ingredients, OTC's, or any prescription drug when not prescribed for the student by a licensed health care provider or when not used in the manner prescribed)	
Using/Possessing an illegal substance (drugs, look-alike drugs, alcohol, drug paraphernalia, and /or any anabolic steroid or performance enhancing substance not administered under a physician's care and supervision)	

*Depending on circumstances as determined by the Administrative Team with reference to the iPad guidelines

LEVEL 3 CONSEQUENCES

The assistant principal initiates disciplinary action by investigating the infraction and conferring with staff on the extent of the consequences. The assistant principal meets with the student about the student's misconduct and the resulting disciplinary action. A parent may be contacted. The administrator will maintain a proper and accurate record of offenses and disciplinary actions. Disciplinary options include but are not

limited to the following:

Behavior contract	Financial restitution	In-school suspension
Out-of-school suspension	Police referral	Referral to outside agency
Saturday School	Suspension of bus privileges	Temporary removal from class
Withdrawal of privileges		

LEVEL 4 BEHAVIORS

Level 4 Acts involve actions which result in violence to a person or his/her property and pose a direct threat to the safety of others in the school. These acts may be criminal and are so serious that they always require administrative actions, which may result in the immediate removal of the students from school, the possible intervention of law enforcement authorities, and possible action by the Board of Education. Examples include but are not limited to the following:

Continuation of unmodified level 3 misbehavior	Possessing/Using explosive or incendiary devices
False fire or disaster alarms	Theft/Possession/Sale of stolen property
Presenting a danger to self/others	Possessing/Using/Transferring dangerous weapons
Inappropriate use of technology*	Possessing/Using/Transferring a look-alike weapon*
Using/Possessing/Selling/Distributing/Purchasing/Attempting to purchase a legal substance (including but not limited to inhalants, diet supplements, synthetic drugs, compounded ingredients, OTC's, or an prescription drug when not prescribed for the student by a licensed health care provider or when not used in the manner prescribed)	
Using/Possessing/Selling/Distributing/Purchasing/Attempting to purchase an illegal substance (drugs, look-alike drugs, alcohol, drug paraphernalia, and/or any anabolic steroid or performance enhancing substance not administered under a physician's care and supervision)	

*Depending on circumstances as determined by the Administrative Team with reference to the iPad guidelines

LEVEL 4 CONSEQUENCES

The assistant principal will verify the offense, confer with staff involved, and meet with students and parents. The student may be immediately removed from the school environment. School officials may contact a law enforcement agency and assist in prosecuting the offender. A complete and accurate report will be submitted to the superintendent for consideration and possible recommendation to the Board of Education for expulsion. Disciplinary options but are not limited to the following:

Alternative programs	Expulsion	Other Board action
Suspension	Police Referral	Referral to outside agencies

CHRONIC VIOLATIONS OF CLASSROOM OR SCHOOL RULES

When a student receives a third (3rd) major detention for a similar violation of classroom or school rules within a one (1) month period, the following action is recommended:

The teacher, team, counselor, and/or administrator will hold a parent conference to discuss the inappropriate behavior, strategies to change the behavior, and the options available if the behavior continues. This conference may include parents, staff, and student.

When a student receives five (5) major detentions from staff for violations of classroom or school rules within a one (1) month period, the following action is recommended:

An administrator will issue a major consequence such as, but not limited to, Saturday detention, in-school suspension, or out-of school suspension. A parent conference will be held to discuss the inappropriate behavior, strategies to change the behavior, and the options available if the behavior continues. This conference may include parents, staff, and the student. The counselor or administrator will refer the student to the Special Service Team for consideration of additional support services and/or diagnostic testing.

Any student who chronically violates classroom and/or school rules and procedures may not be eligible to participate in school sponsored activities such as, but not limited to, field trips, dances, co-curricular activities, end of the year functions, including the 8th Grade Dance and the 8th Grade Recognition Assembly. The length of ineligibility will be determined by the building administration.

CONSEQUENCES/INTERVENTIONS

Lunch Detention

This is a disciplinary consequence that can be applied for minor acts of student misconduct and/or violations of school's disciplinary policy. It is a consequence that is a step up from a verbal warning and a more severe consequence.

L.U.N.C.H

This is an academic opportunity for students to catch up on homework assignments, during a student's lunch period. The teacher assigns or an individual can choose to attend this intervention.

After School Detention

This is a disciplinary consequence that can be applied to instances of student misconduct and/or violations of the school's disciplinary policy that does not require the student to miss any classroom instruction time. Detentions may be issued by a teacher or administrator and will take place from 2:50 until 4:20. Parents will be notified by mail/email and the assigning staff member will send an email or make a phone call home.

Saturday Detention

This is a consequence assigned by an administrator for, but not limited to, chronic acts of misconduct, single act of gross misconduct, truancy, and dangerous actions to self and/or others. Parents will be notified directly by an administrator both by mail and by phone. Saturday school will start at 8:00 AM and last until noon. Any disruption during Saturday detention or failure to attend Saturday detention may result in additional disciplinary action.

In-School Suspensions/Out-of-School Suspensions

Suspensions will generally be imposed in cases of severe and/or frequent misconduct of the same nature. Students may not participate in or attend extra-curricular activities while under suspension. The appeal process for suspension is outlined in the parent notification letter.

At the time of an out-of-school suspension the student will remain in the office until a parent/guardian or designee comes to pick up the student from school. A parent conference may be required for re-admission.

STUDENT RIGHTS IN DISCIPLINARY ACTIONS

To ensure that the student receives fair treatment in curricular and co-curricular domains consistent with the fundamental requirement of due process, student suspensions or recommendation for expulsion must be made in accordance with the following procedures.

Academic Suspensions

1. A student must be given the opportunity to present information on his/her own behalf prior to suspension (due process). The suspension shall be reported by telephone to the parents or guardians of each suspended student. The Board of Education, through the superintendent of schools, the principal or the assistant principal, shall notify the parent(s) or guardian(s) through the U.S. mail or by personal delivery. A copy of the letter will be sufficient notification to all others. If the situation is such that the physical well being of the student, other individuals, or the property of the school district is in jeopardy, then in such cases the student may be suspended immediately and given an opportunity for a conference as soon as practicable.
2. The letter shall give full statement of the reasons for the suspension and notice to the parents or guardians of their right to review of the suspension. The procedure for review shall be as follows:
 - a. All requests for review shall be made by the parent or guardian within five days after the receipt of notice of suspension and shall be made to the building **Principal**.
 - b. The parents or guardian requesting the review may appear and discuss the suspension and may be represented by counsel. Such a meeting shall be held within five days after receipt of the request.
 - c. If, after the initial review, the parents or guardians seek further review, the **Assistant Superintendent for Education Programs and Assessment** shall meet with concerned parties to review the suspension. The parent or guardian must request this review within two days of the initial review.
 - d. The **Superintendent** may be requested to further review the suspension, if, after the consideration of the Assistant Superintendent of Educational Programs and Assessment, the parents or guardians seek further review. The parents or guardian must request this review within two days of the preceding review.
 - e. A parents or guardian, once having appealed to the superintendent, may request a review by the **Board of Education**. Such request will be made to the superintendent in writing. The parents or guardian must request this review in writing to the superintendent within two days of the review with the superintendent.
 - f. A student shall be reinstated after suspension only by the principal or principal designee following a parent conference, which may include the appropriate school personnel. Further continuance in school is contingent upon conduct of the student being consistent with what is expected of good school citizens.
3. A student will be eligible to make up class work while serving a suspension. It is the responsibility of the individual student to obtain the homework assignment from their teachers and arrange for any make-up quizzes or tests. It is the teacher's responsibility to provide the make-up work upon request. Upon completion of this work, the student can earn full credit based on the quality of work submitted. All homework/tests missed during the suspension will be due no later than 3 school days after completion of the suspension. Failure to do so will result in a zero for any work quizzes, or tests.

Expulsions

Only the Board of Education has the authority to expel a student from school. Depending upon the seriousness and/or frequency of a student's behavior, the principal may recommend to the superintendent that the individual be expelled from school. The superintendent, if in agreement of the proposal, will in turn implement expulsion procedures outlined by School Board Policy 7:210.

Due Process, Suspension and Expulsion

To ensure that the student receives fair treatment consistent with federal and state laws, student suspensions or recommendations for expulsion must be made in accordance with the due process rights of the individual. These rights are specified by the State Board of Education of the State of Illinois, and can be found in the Illinois School Code.

Special Support Group: As a pattern of misbehavior appears to be developing, a student may be placed in a special support group through the Counseling Department. If participation in a support group is being considered for a student, parents will be contacted.

Diagnostic Evaluation: At any time, the need for special evaluation may be requested. A diagnostic evaluation includes such things as conferences with the student, his or her parents, and the student's teachers, and will also involve gathering relevant academic, behavioral, intellectual, and historical data. Barrington 220 supportive service personnel may assist in this evaluation; there will be a school-parent conference to discuss the data collected, and to choose a route for the student that has a greater chance of success. Parents should be aware that a diagnostic evaluation may be requested at any time. Parental permission and signature is required.

Discipline of Special Education Students

The district shall comply with the provisions of the Individuals with Disabilities Education Act (IDEA) when disciplining students with special needs. No special education student shall be expelled if the student's particular act of gross disobedience/misconduct is a manifestation of his or her disability. Any special education student whose gross disobedience/misconduct is not a manifestation of his or her disability may be expelled pursuant to the expulsion procedures, except that such disabled student shall continue to receive educational services as provided in the IDEA during such period of expulsion. A special education student may be suspended for an aggregate of 10 days of school per school year, regardless of whether the student's gross disobedience/misconduct is a manifestation of his or her disabling condition, except that such student shall continue to receive educational services in accordance with the IDEA during such period of suspension.

Any special education student who has or will exceed 10 days of suspension may be temporarily excluded from school by court order or by order of a duly appointed State of Illinois hearing officer if the District demonstrates that maintaining the student in his or her current placement is substantially likely to result in injury to the student or others.

A special education student who has carried a weapon to school, to a school function, or who knowingly possesses or uses illegal drugs, sells or solicits the

sale of a controlled substance while at school or a school function, may be removed from his or her placement. Such a student shall be placed in an appropriate interim alternative educational setting for no more than 45 days in accordance with the IDEA.

HEALTH & WELLNESS POLICY

The following bullet points provide answers to frequently asked questions regarding how our District Health and Wellness Board Policy 6:16 is implemented at Prairie Campus:

- Can students and teachers participate in activities involving food during regular class periods? Yes. We have several learning activities with a specific curricular focus that involves food from other countries and represents historically appropriate/significant events.
- Can our students participate in a pizza/"take out" party during advisory classes? Yes. Each advisory class is allowed ONE party with food per quarter.
- Can our students have treats (donuts, cookies, brownies) during advisory? No. However, healthful options are acceptable.
- Can our students have "birthday" treats in advisory classes? No. However, nonfood treats are acceptable. (pencils, stickers, etc.)
- Can parents bring in restaurant food to the cafeteria for their child/the whole table? (i.e., McDonald's, Taco Bell, Fruit Smoothies) No. This practice is not allowed at Barrington Middle School Prairie Campus.
- Can food items be used for fundraising activities? No. Funds shall be raised through the sale of items other than food.
- What items can be sold at concessions provided at school sponsored events? A combination of items including healthy choices shall be provided. Water and 100% fruit juice beverages will be offered in addition to sport drinks and soda. Limit the portion size of non-healthy items.

The Care of Students with Diabetes Act (P.A. 96-1485):

The District complies with this Act which establishes a process for ensuring that students diagnosed with diabetes receive care in school. District staff works collaboratively with students, their parents/guardians and staff members to ensure that students with diabetes are offered reasonable accommodations and/or services.

EXTRACURRICULAR PROGRAM

Philosophy

Barrington Middle School offers a variety of athletic and non-athletic school activities throughout the school year. We highly encourage all students to participate in these activities..."BE A PART...BY TAKING PART!"

The aim of our co-curricular program is to provide school-related, age appropriate activities as an extension of the curricular program. We believe there are valuable lessons to be learned through well supervised and well organized competitive and non-competitive school related activities. These activities extend classroom learning and help prepare students for life.

At times, sports/activities schedules may overlap for short periods. It is our intent that students should not have to drop one activity in favor of another. Coaches/sponsors will cooperate in making every reasonable effort to allow a student to participate in more than one activity during these brief overlap periods without penalty. Occasionally, students, along with their parents, will need to choose between activities.

GENERAL GUIDELINES FOR PARTICIPATION

Participation in a co-curricular activity is both a privilege and a responsibility. In order to participate in an after school activity, a student must be in attendance for 4 class periods of the school day. Coaches/sponsors along with the academic teachers will monitor academic performance of their students as the activity progresses. Students must be passing all of their classes (no F's) to be eligible to participate in an activity. If a student has been determined ineligible due to academics they will remain ineligible for one week and will not be considered for eligibility again until the following week. Arrangements will be made between the coaches/sponsors and the academic teachers to emphasize the importance of academics and assist the student in becoming eligible again. If a student is ineligible for three consecutive weeks they will be removed from the activity. Players' behavior during the entire school day should be a positive example to their fellow students. Any behavior that is not deemed appropriate in accordance with our Student Rules of Conduct may cause the co-curricular participant to be temporarily suspended from participation or removed completely from the activity. Students who are staying after school are expected to be checked in and supervised by their teachers/coach/sponsor/ no later than 3:00 P.M. Practices and meetings will generally last to 4:20 P.M. at which time the student may take the activity bus home or be picked up by a parent. However, there may be special practices or meetings that extend beyond 4:20 P.M. or occur on Saturdays. Parents will be notified of these special circumstances in advance. All students participating in Athletics, Activities, or Clubs shall be picked up by their parents no later than 20 minutes from the conclusion of that event. Failure to comply with this guideline may cause the student to sit out of an event or be removed completely from the activity.

Students participating in interscholastic activities (except for academic competitions) must have a sports physical on file in the nurse's office prior to the first try out/practice. Parent permission is also required. Sports physicals are valid for thirteen months and must be valid throughout a sport season.

Students must comply with any policies, procedures or rules designated by their coach/sponsor which are activity specific. Students who do not participate in Physical Education class, due to a medical excuse or for any other reason, may not participate in any athletic game or meet on that day. In addition, if a student is medically excused from Physical Education class he/she cannot participate in an athletic event or practice during the excused period.

When students are transported by bus to a competing school, they must ride the bus back to Barrington Middle School after the activity

with the following exceptions:

- When Prairie Campus competes against Station Campus a bus may only be provided one way. Students need to make arrangements for their own ride home from Prairie or Station.
 - A parent may choose to take their child home from a competing school at the conclusion of the activity. However, the coach must be informed, in writing prior to leaving the activity.
- Failing to comply with these guidelines will result in the student losing the privilege of participating in these activities for a designated period of time.

Co-Curricular Code

Co-Curricular activities are an important part of the educational program at Barrington Middle Schools. Participation in sports and activities provides opportunities for students to interact in a less formal setting and encourages students to excel in areas beyond academics. Participation in co-curricular activities however, is a privilege that requires specific responsibilities of students. The rules and expectations of the co-curricular code forge a partnership of school, staff, parents and students for developing responsible behavior in young adults.

- No student who is a member of any co-curricular activity shall be in possession of, or under the influence of alcohol, illegal drugs, or tobacco.
- In addition, the possession of drug paraphernalia shall be treated as a possession violation of the co-curricular code.
- Suspensions from co-curricular activities include games, contests, matches, and performances. Students may return to practices and rehearsals provided the mandatory assessment has been completed and evidence of community service has begun.

A more detailed explanation of the suspension guidelines and the appeal process of co-curricular violations can be found on-line at either Barrington Middle School's website under athletics.

ACADEMIC HONESTY AND INTEGRITY

All students are held accountable for the quality of their own work. This includes a very strong belief that students are responsible for taking credit for work that they have completed as their own original thoughts and ideas. Any student that takes credit for work or gives credit to another for work not of his own creation has committed plagiarism and is subject to disciplinary consequences.

When researching in books, online databases and on the Internet, one is reading another's work and ideas. It is perfectly fine to use this information, but one must give credit where credit is due. Do not include ideas or images in the product of research – paper, oral presentation, PowerPoint, poster, etc. - that are someone else's and present them as your own. Presenting them as your own is **plagiarism** – stealing the words or ideas of another without giving them credit. This is not honest, fair or legal.

The teaching and learning process at Barrington Middle Schools encourage teamwork with the larger educational community in order to pursue knowledge through research. The Barrington Middle Schools require all students to demonstrate honesty and to abide by ethical standards in preparing and presenting materials and in taking tests. Academic dishonesty, cheating, or plagiarism involves an attempt by the student to violate the cooperative relationship by substituting someone else's product, in whole or in part, as their own work. This also includes theft, possession, or unauthorized use of any test materials.

Cheating includes, but is not necessarily limited to, the following:

Copying/Sharing Assignments - Copying or giving an assignment to a student to be copied, unless specifically permitted or required by the teacher.

Plagiarism – Plagiarism is defined as the unauthorized use of another person's work, ideas or language without due credit. Plagiarism includes word-for-word copying, copying of ideas and/or key words, copying specific words, phrases and/or images (here and there), not citing a source of information or work, or using falsified information.

Cheating on Exams or on Major Projects – Use of, or assisting another in the use of, unauthorized material including, but not limited to, textbooks, notes, calculators, cell phones, computer programs, or other forms of assistance, during an examination or on a major project.

Forgery/Stealing - Unauthorized access to an exam or answers to an exam, use of an alternate, stand-in, or a proxy during an examination, alteration of computer and/or grade book records, forgery of signatures for the purpose of academic advantage or other reasons, or sabotaging or destroying the work of another student.

Consequences for Academic Dishonesty

Level I Behavior is characterized by cheating or plagiarizing on minor assignments (such as daily homework, worksheets, etc.) **Level I consequences** will be administered by the teacher. Disciplinary options include, but are not limited to, the following:

- Parent/Guardian contact
- Partial credit on assignment
- Detention
- No credit on assignment
- Meeting with Counselor and/or Administrator

Level II behavior is characterized by cheating or plagiarizing on major assignments (such as essays, tests, projects, presentations, etc.) or by repeated Level I behavior. **Level II consequences** will be administered by the teacher with Administration notification.

Disciplinary options include, but are not limited to, the following:

- Parent/Guardian contact
- Partial credit on assignment
- Detention
- No credit on assignment
- Team Meeting
- Meeting with Counselor and/or Administrator

-Referral to Library Information Specialist

Level III behavior is characterized by repeated, flagrant, and/or intentional acts of cheating or plagiarizing (such as cheating on a final exam, dissemination of test information, plagiarizing a major research report, etc.) or by repeated Level II behavior. **Level III consequences** will be administered by the teacher and the Administration. Disciplinary options include, but are not limited to, the following:

- | | |
|---|--|
| -Parent/Guardian contact | -Partial credit on assignment |
| -Detention | -No credit on assignment |
| -Team Meeting | -Meeting with Counselor and/or Administrator |
| -Referral to Library Information Specialist | -Behavior Contract |
| -Suspension | |