

Schoology Parent Access Guide

This information can always be found on our school website on the Parent tab under Schoology Parent Access and Guide.



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Important: If you have an existing parent account and are connected to your child, you do not need to repeat this process again. Before creating a Schoology account, retrieve the Access Code from the Registration Info tab in Infinite Campus.

The screenshot shows the Infinite Campus interface. On the left is a sidebar menu for a user named 'Gwen' with various navigation options. The 'Registration Info' option is highlighted with a red box and a yellow arrow pointing to it. To the right, the 'Registration Info' section is displayed as a table with two columns: 'Attribute' and 'Value'. The table contains two rows: 'Date Registered' with the value '08/30/2017' and 'Schoology Parent Access Code' with a value that is partially obscured by a red box and a yellow arrow pointing to it.

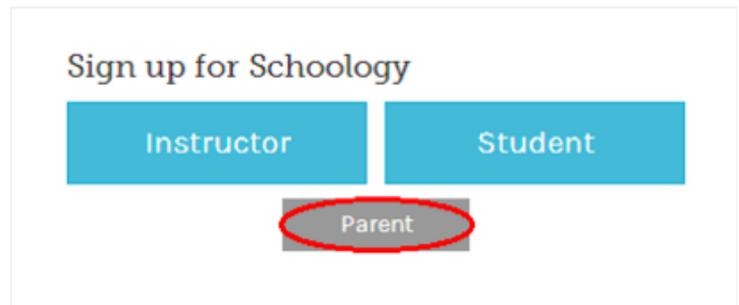
Attribute	Value
Date Registered	08/30/2017
Schoology Parent Access Code	

Creating a Parent Account

How to create a Schoology account:

1. Go to app.schoology.com/register.
2. Click the "Parent" button.
3. Enter the access code provided by the school.
4. Fill out the form.

Note: You may create a username of your choosing, however, it must be unique within the system. Entering an email address is a good way to guarantee uniqueness.

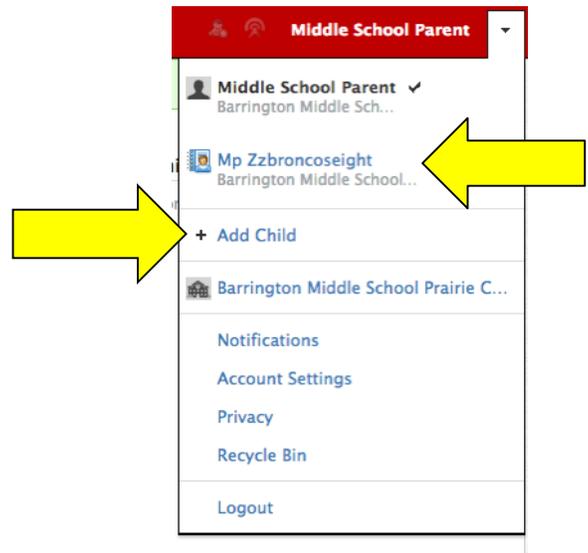


Once a Schoology account has been successfully

created, the Home page will open. Take the brief tour offered by clicking the "Next" button.

Adding More Than One Child

If a parent has more than one child using Schoology at the middle school, an access code was provided for each one. A separate parent account for each child is not needed; simply click the “Add Child” button and enter the access code for additional children.



Login and View The Child’s Activity

Login Process After Parent Account Has Been Created

1. Go to app.schoology.com. (Bookmark this site.)
2. Click the Login button on the top right.
3. Enter the parent Email Address and Password.
4. Click Log in.

Sign in to Schoology

Sign in to Schoology

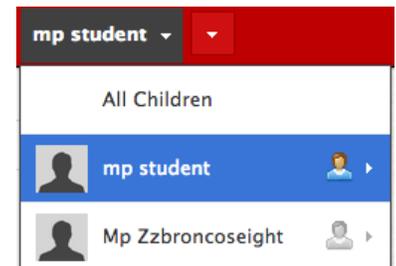
Email or Username

Password

[Log in](#) [Forgot your password](#) [SSO Login](#)

View Child’s Activity

1. Click on the drop down arrow next to the parent name in the upper right corner.
2. Select the child’s name.
3. If more than one child has been added, click on the specific child’s name to view his/her Schoology activity. The selected child’s name will appear in the red bar at the top of the drop down menu. To toggle to another child, click the drop down menu and select a different child’s name.



Menu Bar



The Menu Bar allows for quick and easy navigation between the Home page, Course list and Group list. The name at the far right end of the menu bar indicates whether you are viewing your parent account or your child’s account.

Student Activity
The Student Activity area displays the most recent updates, submissions, comments, and grades for a student account.
Note: At times teachers may use the gradebook features in Schoology to provide feedback to students. However, the Infinite Campus Parent Portal will continue to be the place to view your child's grades.

Viewing Student Activity from the Home Page

Viewing Enrollments from the Home Page

Enrollments
The Enrollments area displays a list of all of the child's courses and groups.

- View course as the student- Clicking on the course name allows you to view the course as your child views the course.
- View group as the student- Clicking on the group name allows you to view the group as your child views the course.

Viewing Course Materials

Schoology is extending the classroom walls. Teachers use this online learning management system to post everything from assignments and classroom notes to links to videos and other online resources. Students now have access to materials at school, in class, and at home. Better yet, students can access all of their classes from one location, streamlining learning for students.

To view course materials:

- Click on Courses in the red menu bar.
- Select the course from the drop down menu.
- All materials available to students appear in the center column of the course.
- To find out more information regarding a particular assignment, discussion or other material, click on the title to open.
- Once a student submits an assignment, the submission will show in the right column. At times teachers may provide feedback to students about their work through Schoology. However, the Infinite Campus Parent Portal will continue to be the place to view the student's grades.

The icons designate the type of material added.



Accessing the Child's Calendar

There are several ways to access the calendar.

1. To see all assignments and events for the child

- Click on Home in the red menu bar
- Select the Calendar link in the left column menu

This calendar displays events and items with due dates in the child's school, courses, and groups. Each event is color coded: Course events are orange, Group events are green, School events are pink, and Personal events are blue. There is a color guide below the calendar for your reference.

To find out more information regarding a particular event, place your cursor over the title. A cluetip will appear with the event type (assignment, test/quiz, event), the course or group that the event is associated with, and the child's name that is associated with that event. Clicking on the event will display profile information in a

The screenshot shows the Schoology interface. At the top is a red navigation bar with the BARRINGTON 220 logo and links for Home, Courses, and Groups. On the left is a vertical menu with links for Summary, Grades, and Calendar. The Calendar link is highlighted with a yellow arrow. The main content area displays a calendar for October 2015. A yellow arrow points to the 'Calendar' link in the left menu. A tooltip is visible over the date 29, showing the event title 'MP-FRENCH 6: Period 1 Mui 2016' and the student name 'mp student'. The calendar grid shows dates from 27 to 30, with a 'Spanish Project' event spanning from the 27th to the 30th.

popup window.

2. To view a list of Upcoming Assignments for all classes

- Click on Home in the red menu bar.
- In the column on the far right is a list of any upcoming assignments.
- This area displays a list of approaching events and assignments in the child's school, courses, and groups.
To view more details about the item, click on the name of the item from the list.

Upcoming

Monday, October 19, 2015

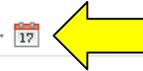


Practice Lesson



Discussion: lundi, le 19 octobre 2015 11:59 pm

Upcoming



Monday, October 19, 2015



Discussion: lundi, le 19 octobre 2015 11:59 pm

Wednesday, October 21, 2015



SUMMATIVE Interpersonal Speaking Assessment: Pages 1, 2, 3 11:59 pm

3. To view assignments for one class only

- Click on Courses in the red menu bar.
- Select the course from the drop down menu.
- Click on the calendar icon in the far right column.
- To find out more information regarding a particular event or assignment, click on it to open.

Important Information Regarding the Grades Link

Clicking the Grades link in the left column on the Homepage will lead to a list of courses for a child. Clicking into a course will display information for graded items, as well as the grade, max points, and comments for the child.

Important to Note:

- Any grades listed are only for assignments graded through Schoology. This does not reflect all graded work for the class.
- At times teachers may use the gradebook features in Schoology to provide feedback to students. **However, the Infinite Campus Parent Portal will continue to be the place to view your child's grades.**

Viewing Groups Created for Extracurriculars

Clubs, activities and athletic teams may use the Group feature to provide updates for students regarding meeting times and events.

To View Group Updates:

- Click on Groups in the red menu bar.
- Select the group from the drop down menu.
- All updates sent to the students of that group will appear in the center column of the page.



Resetting a Forgotten Password

If you need to reset the password for your Schoology parent login, visit the Schoology Password Reset Website at <https://app.schoology.com/login/forgot>. You will need to enter the e-mail address associated with your Schoology parent account, and a link to reset your password will be sent to your e-mail address. Follow the link in the e-mail to create a new password.

Important Reminders about Schoology

- If you have a question about how Schoology is being used in your child's class, please contact your child's teacher.
- While Schoology has the ability to store grades for online quizzes and other activities in the system, Infinite Campus is the gradebook record for your child. **The Infinite Campus Parent Portal will continue to be the place to view your child's grades.**
- Because Schoology is an online system hosted outside the district, access to it depends on your home Internet connection.
- At the bottom left of every Schoology page, you will find a "Help" link. Feel free to browse for more information. **Note:** District 220 is not using every feature made available by Schoology, so you will see information on features that might not apply to the district's use of the site.
- Take some time to view [this screencast](#) for a quick tour of Schoology.