

## The College Application Process - Class of 2020

**1. Create a list of schools to which you will apply.** (Be sure to include a "safety" school). Based on your list of schools, determine if you will use the Common Application, the Coalition Application, a school-specific application or a combination. This will depend on the schools on your list. If they all accept the Common App (see Common App Tip Sheet on the Counseling page of the BHS website), it's easier to do one application. You may find that the schools you're applying to are all on the Coalition App (see Coalition App Tip Sheet). Or, you may be applying to only one or two schools and will use the college's school-specific applications.

**2. Test Scores.** Determine if a school requires that official test scores be sent or if they allow you to self-report your scores in their application. For those schools that require official scores: For ACT go to [www.actstudent.org](http://www.actstudent.org). For SAT go to [www.sat.collegeboard.org](http://www.sat.collegeboard.org). It can take 4-6 weeks for the testing agencies to process your requests, so don't delay!

**3. Letters of Recommendation.** Determine which of your colleges (if any) require a letter of rec from a teacher and/or counselor. If you're requesting letters of rec (LOR), do so in person and provide deadlines as well as any necessary forms or information that will help your recommenders. Generally, most colleges prefer LORs from an academic teacher you've had in the last two years, in an academic area you're interested in studying. ***Request your letters of rec at least 15 school days prior to the earliest deadline.***

**4. Transcripts.** Review the instructions and application check-list for EACH school to which you're applying. Some will require an Official Transcript (**send electronically via [www.Parchment.com](http://www.Parchment.com)**). Others will ask you to 'self-report' your academic record as part of the application. For Common App schools, your counselor will submit your transcript, school report form, and letter of recommendation.

### Other Important Application Info:

- Barrington High School CEEB Code is 140-205; BHS fax number is 847-713-2942
- Barrington High School uses a 4.0 weighted grading scale.
- Barrington High School does not rank.
- Use your weighted GPA when filling out applications unless it asks specifically for your unweighted GPA.
- Graduation class size is: 775; Graduation date for Class of 2019 is: 5/29/2020

### Keep in Mind:

- Apply early using Priority deadlines as a guide. This signals strong interest to a school and allows you the best opportunity for scholarships and first choice housing.
- Visit campus. This demonstrates interest and allows you to gather information that you may use in an essay or personal statement.
- Always have someone proofread essays and personal statements for grammar, spelling or typos.
- The Counseling office is CLOSED during Winter Break. ***Transcripts and rec letters WILL NOT be processed between December 21 and January 7.*** Be aware of your application due dates and plan ahead!