



Policy Committee Meeting
September 25, 2015
8:00 - 9:30 a.m.
Engelking Room

Committee Members Present:

Sandra Ficke-Bradford, *Board Member/Chairperson*

Angela Wilcox, *Board Member/Chairperson*

James Aalfs, Jeff Arnett, Brad Choate, Mary Dudek, Brian Harris, Tim Haupt, Kim Martinez, Steve McWilliams, Tim Neubauer, Teresa Reiche, Cheryl Wadsworth

Guest Speaker: Brian Zumpf, IASB Policy Consultant

I.	CALL TO ORDER AND INTRODUCTIONS:	Jeff Arnett called the meeting to order and introductions were made.
II.	APPROVAL OF MINUTES:	Sandra Bradford motioned to approve, Angela Wilcox seconded. Motion carried.
III.	PUBLIC COMMENTS:	None
IV.	CHAIRPERSON UPDATE:	Both Angela and Sandra are new to the committee and have had good discussions at both the previous Policy Committee meeting and Board meeting to bring them up to speed.
V.	APPROVED POLICIES:	None at this time
VI.	POLICIES READY FOR REVIEW:	None at this time
VII.	POLICIES PENDING POLICY COMMITTEE REVIEW:	None at this time
VIII.	OTHER:	As current Policy Committee responsibilities shift from Teresa to Jeff, Teresa shared background history explaining how policies have been changed and updated. The system has not changed for many years and historically has been a lofty and time-consuming task. For example, the current set up on the district website when looking for particular policies is a cumbersome process. Per Brian's past experiences in other districts, it is time to revisit this procedure to research whether there is a more streamline and efficient process available.

		<p>Jeff introduced Brian Zumpf, a policy consultant from the Illinois Association of School Boards. He previously met with a small group of administrators to explain the services that they offer and they felt it worthwhile for him to share this information with the Policy Committee. The district currently subscribes to IASB - PRESS (Policy Reference Education Subscription Service). Brian outlined two additional types of services –</p> <ul style="list-style-type: none"> ● Policy Manual Customization An IASB policy consultant would work with the Board and superintendent to develop a new and up-to-date local school board policy manual. This policy manual will be based upon IASB’s Policy Reference Manual and will be customized to Include our district’s current policy and practices, as appropriate. ● School Board Policies Online IASB has partnered with MicroScribe Publishing, Inc. to provide a service that converts and formats a school district’s policies into online documents, complete with links to legal and cross-references. The school district can link to its policy manual from the district’s webpage. This includes access features of a specially designed search engine for school board policy manuals and an archiving feature. <p>Brian answered questions from committee members.</p> <p><u>Next steps</u> – information needed for presentation at October 9th Policy meeting:</p> <ul style="list-style-type: none"> ✓ Get feedback from other districts and look at policy manuals from other districts already using this service. ✓ Get estimate of legal costs in the past year from district attorney for policy issues. ✓ Look into Board Docs and other possible companies offering similar services.
IX.	NEXT SCHEDULED MEETING	Friday, October 9, 2015 at 8:30 a.m.
X.	MEETING ADJOURNED	Angela Wilcox motioned to adjourn the meeting at 9:25 a.m., seconded by Sandra Bradford. Motion carried.