

BARRINGTON COMMUNITY UNIT SCHOOL DISTRICT 220**Minutes of Finance Committee Meeting****July 14, 2020****Members Present**

Leah Collister-Lazzari, Penny Kazmier (for Gavin Newman)

Location

515 West Main Street, Barrington, Illinois. 60010

1. JULY 14, 2020 FINANCE COMMITTEE MEETING - AGENDA

2. OPEN SESSION

2.01 Roll Call

2.02 Call Meeting to Order at 4:08 p.m.

2.03 Public Comment

3. AGENDA ITEMS

3.01 Approval of Finance Committee Minutes from June 16, 2020

The Finance Committee members approved the minutes from the June 16, 2020 Finance Committee meeting.

3.02 Fabric Mask Bid Results

David Bein, Assistant Superintendent for Business Services/CSBO, stated that on June 23, 2020, the Illinois State Board of Education released its guidance to school districts for starting school, including face covering requirements. The administration has determined that it would be appropriate to provide staff and students two fabric face masks and one face shield in order to comply with the ISBE guidance. The state will provide one face mask per student and staff member and the district will provide the other. The cost to purchase these face masks was estimated to be more than \$25,000, therefore the Business Office issued a bid request. Eva Detloff, the District's Nurse Coordinator, researched the different options available in fabric face masks and face shields. After extensive research, the bid document specified the StringKing mask or equivalent, which was determined by our staff to be the best mask available on the market at this time. Nine bids were received, six were disqualified for various reasons, two were compliant but not equivalent to StringKing's product. The recommendation is to award the bid to StringKing at a price not to exceed \$53,530. The CARES Act funds will be used to purchase the masks. Dave explained that it cost an extra 40 cents per mask to include the Barrington 220 logo. The committee felt that including the logo should be a full Board discussion. The committee was in agreement regarding the award of the fabric face mask bid and it will be an action item at this evening's Board of Education meeting.

3.03 Paper Bid Results

Sarah Lager, Director of Fiscal Services, reported that the Business Office sent out the 2020-2021 Duplicating Paper Bid to seven vendors - three vendors submitted a bid. Murnane Paper was the low bidder with the amount of \$66,155 for a total of 2,555 cases of white/colored paper. Total amount of paper has decreased from the 2019-2020 school year. Cost is down over 12% per case from last year as well. The committee was in agreement regarding the award of this bid to Murnane Paper. This item will be brought to the full Board for approval at the August 11, 2020 Board of Education Meeting.

3.04 Lease Refresh for BHS TV iMac Lab

Sarah reported that the computers in the BHS TV lab are at the end of their life and need to be replaced. The recommendation is for the Board of Education to approve a four-year lease for this purpose. The lease will be funded through the Carl Perkins Grant. The committee agreed to have this item brought to the full Board for approval at the August 11, 2020 Board of Education Meeting.

3.05 2020-21 Parking Lot Agreement with Salem United Methodist Church

Dave explained that every year Barrington 220 enters into a parking lot agreement with Salem United Methodist Church for 12 parking spots to be used by Hough Street School staff. Total cost for the 2020-2021 school year will be \$5,400 - same cost as last several years. Hough Street School has very limited parking available to their staff because they have no parking lot. The committee was in agreement and this item will be brought to the full Board for approval at the August 11, 2020 Board of Education Meeting.

3.06 and 3.07 Pepper Construction Contract and DLR Group Architecture Contract

Dave stated that he has spent a lot of time reviewing both of these contracts with attorneys to make sure the District is getting what we need from these partnerships - what services are included and what services are not included.

The architectural contract should not exceed 7.44% of the total cost of the project. The construction manager (CM) contract is much more complicated than the architectural contract. The typical CM contract should fall somewhere between 7% to 10%. Dr. Harris stated that these contracts are very complicated and that is why the district uses attorneys to help negotiate them. After some discussion, it was decided that these contracts would be brought to the full Board for approval at their August 11 meeting. Dave will include a simple breakdown of the highlights of both contracts for the Board's review.

3.08 Cenergistic

Dave presented a document to the Board entitled "Cenergistic - A Partnership in Sustainability with Barrington 220". He stated that the District's Cenergistic contract expires in November of this year. To date, we have saved almost \$2,000,000 in energy costs with Cenergistic. The administration is not making any proposals to renew this contract at this time. The plan is to do some research regarding this contract and bring it back to the committee for their consideration in the near future.

The administration will provide the committee with a cost comparison for hiring a district employee to continue with energy savings versus renewing the contract with Cenergistic for energy savings.

4. CLOSED SESSION

Information: 4.01 Closed Session - For the purpose of discussing: Employment matters, performance of a specific employee, collective negotiating matters, legal matters, security procedures, student disciplinary matters, and the purchase, lease or sale price of real property.

No Closed Session required.

5. ADJOURN

5.01 Adjourn

The meeting was adjourned at 5:16 p.m.