

**Barrington Community Unit School District 220**  
**Finance Committee**  
**June 13, 2017**  
**3:00 p.m.**

**Committee Members Present**

Gavin Newman, Board of Education  
Mike Shackleton, Board of Education

**Others Present**

Brian Battle, President, Board of Education  
Joel Gallegos, Coordinator of Operations  
Brian Harris, Superintendent of Schools  
David Hayden, CenterPoint  
Penny Kazmier, Secretary, Board of Education  
Tim Neubauer, Asst. Supt. for Business  
Joe Parys, CenterPoint  
LeeAnn Taylor, Director of Fiscal Services

The meeting was called to order at 3:30 p.m.

**Public Comment**

The opportunity for any individual to make a public comment was presented. No one spoke at this time.

**Approval of Finance Committee Minutes**

The Finance Committee members approved the minutes from April 4, 2017 Finance Committee meeting.

**Draft 2017-2018 Budget Calendar**

Tim Neubauer shared a “State of the District” presentation prepared by Forecast 5. Clarifying questions were asked regarding trend data on the administrative ratio per pupil ratio and teacher attendance data. LeeAnn Taylor will work with the Human Resource Department to ensure how this data is reported to the state and bring follow-up information to the next Finance Committee meeting.

- A draft copy of the 17-18 budget calendar was presented.
- Goal is for Tim Neubauer and LeeAnn Taylor to have tentative budget complete by July 10, 2017.
- July 18, 2017 - Finance Committee at 3:30 p.m.
- There will be a Special Board meeting on August 1, 2017.
- August 8, 2017 - it will be determined if a Board meeting is needed.
- September 19, 2017 - BOE to adopt final budget.

**2017-2018 Finance Committee Meeting Schedule**

This will be discussed further at the July 18, 2017 Finance Committee schedule. Meetings are tentatively scheduled for the morning of the first Board meeting of the month at 8:00 a.m.

### **Energy Contract Renewal**

Tim Neubauer introduced David Hayden and Joe Parys from CenterPoint. David explained that over the last four years power supply cost has actually gone down. Capacity charge has increased and now accounts for 30% of overall energy costs. Upon Board approval, rate is locked in. The terms of the contract shall not exceed the kilowatt rate of \$.062 for a period not to exceed 36 months starting July 2017. David Hayden will be reporting back on the index price for today. Trend is a lower index price in the winter months.

### **Custodial Contract Renewal**

GCA is current provider of custodial services at Barrington High School. A two percent increase has been negotiated for the contract renewal for the 17-18 school year. The Finance Committee recommended moving this contract for approval at the Board of Education meeting on June 20, 2017.

### **Food Service Contract Renewal**

Chartwells is current provider of the food service contract. A 2.3% increase has been negotiated for the contract renewal for the 17-18 school year. The Finance Committee recommended moving this contract for approval at the Board of Education meeting on June 20, 2017.

### **Ombudsman Contract**

LeeAnn Taylor reported working with high school leadership on securing the appropriate number of slots for the 2017-18, 2018-19, and 2019-20 school years. The Finance Committee agreed that securing five slots at Ombudsman is appropriate and recommended this contract for approval at the Board of Education meeting on June 20, 2017.

### **Paper Bid**

LeeAnn Taylor reported how the volume of paper was determined for the bid process. Bid results were shared, with the recommendation of awarding the bid to Murane Paper. Gavin Newman asked if the paper costs for the 2018-19 school year were anticipated to decrease. LeeAnn shared that the new copier systems will have a print and release feature, which we anticipate will decrease paper usage.

### **Working Cash Abatement**

Tim reported that in the past the proceeds of selling \$2,045,300 in 2017 Debt Service Extension Base (DSEB) bonds were initially placed in the District's Working Cash Fund. This resolution abates the Working Cash Fund to the Operations and Maintenance Fund, then transfers the funds to the Capital Projects Fund. The Finance Committee recommended that this resolution be placed on the agenda for the June 20, 2017 School Board meeting.

### **Prevailing Wage**

Tim explained that the District is required by law to adopt an ordinance annually by July 1, which indicates that the Board will not pay less than the prevailing wage to workers employed to perform services within the School District. The Finance Committee recommended that this resolution be placed on the agenda for the June 20, 2017 School Board meeting.

**Next Meeting**

July 18, 2017 at 3:30 p.m.

The meeting was adjourned at 5:35 p.m.