

**BARRINGTON COMMUNITY UNIT SCHOOL DISTRICT 220****Minutes of Finance Committee Meeting****May 28, 2019****Members Present**

Gavin Newman

Leah Collister Lazzari

**Location**

District Administrative Center, 515 West Main Street, Barrington, Illinois. 60010

## 1. May 28, 2019 FINANCE COMMITTEE MEETING - AGENDA

## 2. OPEN SESSION

## 2.01 Roll Call

## 2.02 Call Meeting to Order at 8:08 a.m.

## 2.03 Public Comment

No public comment.

## 3. AGENDA ITEMS

## 3.01 Approval of Finance Committee Minutes from April 2, 2019

The Finance Committee members approved the minutes from the April 2, 2019 Finance Committee meeting.

3.02 Status Updates: a) PreK for All Grant Opportunity; b) Paper Bid; c) Taxi Bid; and d) Former AT&T Property Tax Appeal  
Dave updated the Finance Committee as follows:

PreK for All Grant Opportunity - Dave stated that the district applied for the PreK for All Grant, after receiving an email from ISBE encouraging districts to do so. Barrington 220 is eligible for approximately \$10,000 to \$12,000 but applied for \$1.6 million so as not to leave any money on the table. Hopefully we can get more. Should know before end of fiscal year.

Paper Bid - Opening is today. Will bring the results to the committee at the next meeting. LeeAnn stated that the district is allocating for paper per school. Data helps frame the paper budget. Clickers on copy machines helps determine who is overcopying. Price of paper has increased.

Taxi Bid - Dave stated that the district is exceeding the amount that would require us to go out to bid. The business office is putting together a bid to go out in the near future. Will bring it to the Finance Committee for your for review. The committee discussed how a student is deemed homeless and how transportation for that student is arranged and paid for.

AT&T Property - Dave provided emails from Ares Dalianis, one of the district's attorneys. There are some fairly large potential refunds that are associated with this property. The district was just informed about this and is looking into it. It takes several months for these things to play thru. Ares watches the docket very closely. Cook County is a wild card. Board has to decide on how to pay these. If the 2018 appeal is successful, the refund is going to be coming entirely from Barrington 220 with only a small portion, if any, paid by the TIF district. Updates will be provided as needed.

## 3.03 CenterPoint Energy

Dave gave a follow-up to the last CenterPoint discussion. He discussed utility pricing and what happens if we float as opposed to lock in. The index shows where pricing has been for the last six years. We still have an open item relative to this. The question is should we extend or lock in. Dave would like to put something together that is more concrete for the next meeting. Gavin asked if the district has talked to anyone else but CenterPoint regarding energy? Dave stated that there are many organizations out there doing the same thing. Dave will ask a couple of other brokers to give him some pricing along with CenterPoint. The committee also discussed the fact that the Cenergistic contract will be expiring next year. Most of the savings have been in off hours when staff and students are not in building. Most of the district's buildings are at optimal operating rates since Cenergistic came aboard. When this contract is up, the district may just hire someone to take over with the district's energy efficiencies and no longer use Cenergistic.

## 3.04 Custodial Contract Renewal

Dave discussed a memo from Tom Campagna reporting on the custodial contract renewal. Our current custodial contract for Barrington High School was with GCA Services Group. GCA is now ABM Industry Groups. The proposed contract renewal is

1.1%, which is below CPI. This would be a one-year extension. The Finance Committee felt that this is very favorable outcome. The custodial contract will go on an upcoming agenda for approval by the full Board at their next meeting.

### 3.05 Breakfast and Lunch Prices

Dave stated that these prices will impact the k-8 lunch program for the 2019-2020 school year. This past year breakfast and lunch prices were not raised because it was the last year of the contract with Chartwell's. We were not happy with the quality of the program. The business office is proposing a raise to \$2.95 for this year for lunch and \$1.35 for breakfast. Lunch would be increased by .15 cents and breakfast would go up .10 cents. Options are to increase food prices or contribute non-federal dollars into the food service program. The district has a new food service provider beginning next year. The new provider is Sodexo. The food quality should be much better. LeeAnn stated that the district cannot keep prices flat for much longer - it's better to do a small jump every year. Most of the food service costs are reimbursed. If we have more participation, we will get more state reimbursement. Hopefully K-8 participation will increase with our new provider. The district's total free and reduced population is under 20%. Grove and Roslyn sell the most lunches. Dave stated that if we don't raise the prices, we will take money out of our budget. LeeAnn will look into that. Dave stated that he will put all numbers together in a memo for the full Board's review.

### 3.06 Budget Update

Dave shared two budget items with the Finance Committee. The first is the budget update memo which was shared with the Board a few weeks ago. It discusses the status of the budget and where we are tracking at this point. Leeann Taylor and Joyce Loris from our business office have worked very hard to put this together. Over the last year we worked on categorizing certain expenses. Supplies, noncapitalized equipment, and capital equipment have moved around. The memo looks at supplies coming in over budget, but there is a group that is below budget. Gavin asked if we would be receiving another payment. Dave stated that we are expecting four payments, but probably will not be received them between now and June 30. Gavin stated that he would like to get away from DSEB borrowing. Brian Harris stated that if the district enters a new bond cycle or gets a referendum passed that would give the district an opportunity to get rid of DSEB borrowing. DSEB is a way to increase our levy every year.

The other item reviewed is the forecasting assumptions. Dave stated that we are not at a point where we have a budget. The committee briefly discussed changing insurance brokers. We buy our insurance thru a coop - NIHIP. The coops are really great. The rates you pay are fair. Dave stated that the district will end up with moderate increases - somewhere below a 3% increase for insurance. Brian Harris stated that years ago the district was self-insured, and then we joined the coop. The coop balanced out wild swings in healthcare. With regard to the entire budget, we increased contracts at around CPI. Supplies and purchase services are negotiated as they come in. Dave stated that everything needs to be tied together and costs need to be understood. Staffing is the biggest component that drives the budget. Staffing will be dropping off a bit because enrollment is down in certain areas.

Dave continued by reporting that the district is in a positive place. Transportation budget is going really well right now. We can spend less but Board members need to be ready for complaints if we make more cuts to bus stops. The assumption sheet separates out each fund with projections. We are actively working on the budget and getting more detailed data as we go. LeeAnn stated that the business office is working on salaries and benefits and talking with principals about their budgets. Dave stated that the district has a lot of accounts and that is why it takes so long to develop a budget. Gavin asked if there is a way for the Board to make a decision with more real time information. Dave stated that most school districts do their tentative budget in August and final budget in September. We are trying to improve our process. There is a lot to predict out. We are working on getting a tentative budget earlier than we do now for next year.

### 3.07 2019-20 Finance Committee Tentative Meeting Schedule

Summer Finance Committee meetings were scheduled for June 11, July 23, and August 13 at 8:00 a.m. at 515 West Main Street. The schedule for the remainder of the 2019-2020 school year will be discussed again at the next Finance Committee meeting.

## 4. CLOSED SESSION

Information: 4.01 Closed Session - For the purpose of discussing: Employment matters, performance of a specific employee, collective negotiating matters, legal matters, security procedures, student disciplinary matters, and the purchase, lease or sale price of real property.

No closed session was required.

## 5. ADJOURN

Information: 5.01 Adjourn

The meeting was adjourned at 9:42 a.m.