

CONSTITUTION

Fine Arts Boosters Of Barrington High School

Article I – Name and Objective of Organization

1. The name of the Organization shall be the Fine Arts Boosters of Barrington High School.
2. The main objective of the Organization shall be to provide encouragement and stimulus to students in the Barrington High School Visual and Performing Arts Department through support of the fine arts program. This includes: sponsorship of visiting artists to conduct workshops, awarding of scholarships, support for trips to other areas to perform or exhibit, and assistance with new uniforms, equipment, special musical, dramatic or visual properties not provided for in the school budget.

Article II – Qualification of Members

1. Any adult person interested in the fine arts may become a member of this Organization.

Article III – Officers and Their Election

1. The officers shall consist of a President, a Secretary, a Treasurer and the immediate past President or his/her appointed alternate. These shall comprise the Executive Committee of the Board of Directors.
2. The Board of Directors consists of the Executive Committee, all committee chairpersons and a designated BHS Fine Arts Department Staff member who shall act in a non-voting advisory capacity. The Board shall have general control of the affairs of the Organization.
3. The proposed slate of officers shall be designated by a duly appointed Nominating Committee and presented to the Board at the April meeting. The election will take place at the May meeting. The newly elected shall attend meetings for the remainder of the school year and take office on July 1. No officer shall serve more than two consecutive years in the same office unless no other candidate is available.

4. Each year, the President shall appoint a Nominating Committee consisting of three or more members from the Board of Directors and the general membership.

Article IV – Amendment Procedure

1. The Constitution and By-Laws may be amended by action of two-thirds of the Board of Directors.

BY-LAWS

Fine Arts Boosters Of Barrington High School

Article I – Duties of Officers

1. The President shall preside at all meetings of the Organization and shall be a member ex-officio of all committees.
2. The Secretary shall keep a correct record of all meetings of the Organization and of the Executive Committee. The Secretary shall conduct the correspondence of the Organization and notify members of meetings.
3. The Treasurer shall be the custodian of the Organization funds and shall make disbursements of the items passed by the Board of Directors. The Treasurer shall file all receipts and keep a balanced account in the name of the Organization. The Treasurer shall make available a full report of the year to the Board of Directors.
 - a. The Treasurer shall be the Chairman of the Finance Committee, which is to be responsible for establishing an estimated annual budget for approval by the Board of Directors.
 - b. All expenditures must have the approval of the Executive Committee or the Board of Directors.
 - c. The Treasurer shall ensure that an Annual Review of the organization's financial records is performed by a Certified Public Accountant and that all federal and state income tax returns are filed each year in a timely manner. The Treasurer shall file an Annual Report for the Corporation with the Illinois Secretary of State, or will ensure that the Registered Agent files an Annual Report on behalf of the Corporation. The Treasurer shall ensure all other reports required as a 501(c)3 organization will be filed as well as any other financial reports required by the Secretary of State and Barrington School District 220.
 - d. The Registered Agent for the Organization shall be the Fine, Visual and Performing Arts Director, whose office is located at Barrington High School, 616 W. Main Street, Barrington, IL 60010. The Treasurer must file a Change of Registered Agent report with the State of Illinois in the event of a personnel change to that position.

Article II – Duties of the Executive Committee

1. The Executive Committee shall have general control of the affairs of the Organization under the direction of the Board of Directors, who shall establish the limits of the Executive Committee's authority. The Executive Committee may approve expenditures up to \$500 outside of the limits of the general operating budget.

Article III – Duties of the Nominating Committee

1. The Nominating Committee shall present a slate of officers and committee chairpersons at the designated time in paragraph 3 of Article III in the Constitution. The President shall call for additional nominations from the floor, but no name shall be placed in nomination without the consent of the nominee.

Article IV – Meetings

1. Meetings shall be scheduled at the discretion of the President or the majority of the Executive Committee.
2. Meetings are open to all Barrington High School Fine Arts Boosters members and Fine Arts Department staff members.
3. The May meeting shall be considered the Annual Meeting.
4. All meetings of the Board of Directors or any committee thereof shall require a quorum before any vote may be taken.
5. A quorum shall consist of the majority of the members on the Board of Directors and/or the Executive Committee.

Article V – General

1. The President shall approve the Committee Chairpersons. Committees shall be composed of, but not limited to, the elected officers as may be required to promote the objective and interest of the Organization. The chairperson of each committee shall report to the Executive Committee.
2. All votes taken at any meeting shall require a simple majority of persons present unless otherwise stipulated in the Constitution.
3. All votes taken by email shall require a majority of the members on the Board of Directors and/or the Executive Committee to enter a vote. All votes taken by email shall require a simple majority of persons voting.

4. Upon dissolution, all remaining assets of the Corporation shall be disposed of in the following manner in order of precedence:
 - a. To another organization within Barrington Unit School District 220, which will be chosen by the Board of Directors, that operates exclusively for charitable and educational purposes that qualifies as an exempt organization under Section 501(c) (3) of the Internal Revenue Code of 1986.
 - b. To Barrington Unit School District 220, 310 James Street, Barrington, IL 60010, a public school district, or its successor, or, if no such organization is in existence, then:
 - c. The Board of Directors shall, after paying or making provisions for the payment of all liabilities of the Corporation, disposing of all the assets of the Corporation exclusively for the purpose of the Corporation in such manner, or to such organizations that operate exclusively for charitable and educational purposes under Section 501(c) (3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue law), as the Board of Directors shall determine. Any such assets not disposed of by the Board of Directors shall be disposed of by the Circuit Court of the county in which the principal office of the Corporation is located, exclusively for such purposes or to such organizations as said court shall determine, which will organize and operate exclusively for such purposes.
5. The Fine Arts Boosters may apply for and may receive grants from state, federal, and private agencies, endowments and foundations. The Fine Arts Boosters may accept monetary gifts and donations, which are appropriate to the purpose of the Organization.
6. The Fine Arts Boosters will award all grants and scholarships regardless of race, color, religion, national origin, sex, or physical disability.
7. The Fine Arts Boosters will conduct its activities in compliance with Internal Revenue Code Section 501 (c) (3).
8. None of the funds raised by the Fine Arts Boosters can be used as payment to any Fine Arts Boosters officer for other than out-of-pocket reimbursable expenses.

Revised June 6, 1995
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