

Barrington High School Fine Arts Boosters Board
August 31, 2015

Attendance - 33 Board Members: Marilyn Andriesen, Amy Brown, Susan Buerckholtz, Cyndi Burks, Pam Conroy, Kelli Davenport, Giovanna Egleston, Susan Fitzgerald, David and Susan Gibbons, Dale Juffernbruch, Hilary Kaboski, Laura Kamptner, Amy Kenrich Woods, Susan Lenz, Stacey Lidbury, Terri Longo, Diane Mahon, Paul Mahon, Karen Malec, Chrissie Mena, Bob and Char Moos, Kirsten Neptun, Adriana Rahfaldt, Kimberly Priola, Ruth Schlossberg, Jen Schimmel, Carrie Stegvik, Susan Stoga, Brigid Tileston, Karen Trzaska, Pam VanLeirsburg. **15 Attendees:** Annette Holzknecht, Mary Polizzi, Kathleen Uhran, Jennifer Migliore, Debi Hurlock, Rachel Baer, Heidi Davey, Molly Grudzinski, Deirdre Flynn, Nick Clancy, Valerie Umbright, Gail Regas, Lauren Ramel, Judy Olesen, Louise Fox

Meeting Called to Order at 7:35 p.m.

Executive Officer Reports:

President's Report (Terri Longo):

- Terri welcomed everyone and asked us to introduce ourselves.
- This year, each board member received a red folder containing the Constitution and By-Laws, board member position descriptions, the meeting schedule, a reimbursement form, the tax-exempt letter, a membership form and the year-end report. Board members are expected to pass the folder to their successor when leaving their positions.
- We will review the Constitution and By-Laws this year since the current documents were last revised in 2000. Terri asked for 2-3 people to serve on the By-Law review committee, which will be led by Carrie. Please let her know if you are interested.

Secretary's Report (Carrie Stegvik):

- Carrie asked all board members to review their information on the roster and asked all Attendees to sign in.
- Carrie asked for a motion to approve the Amended April 6th, 2015 minutes. **Kelli Davenport made a motion to approve the minutes. Chrissie Mena seconded the motion. All voted in favor and the amended April minutes were approved.**
- Carrie asked for a motion to approve the May 11, 2015 minutes. **Kirsten Neptun made a motion to approve the minutes. Marilyn Andriesen seconded the motion. All voted in favor and the May minutes were approved.**
- Meeting minutes will be emailed to all members and attendees one week prior to meetings.

Treasurer's Report (Paul Mahon):

- Paul handed out the proposed budget for this year. He asked everyone to please review it and get back to him with any questions. We will vote on passing the budget at the October 5th meeting.
- Membership money has started coming in via PayPal.
- Paul explained the letter that was sent out to Best Seat in the House donors. Today was the deadline for requesting donation refunds. He will let us know next month how much money was refunded. The money left in the account will be used to fund improvements to the Black Box Theater.
- Reimbursement forms and the tax-exempt letter in the red folders. The reimbursement forms are on the website as well. Paul needs to see two signatures on the form order to cut a check. The tax-exempt letter won't be on website for security reasons. Please email him if you need another copy.

Committee Reports:

Membership (Jeri Broderick, Susan Buerckholtz, and Susan Stoga):

- Once someone purchases a Boosters membership, Susan will email a letter letting them know which portion of their contribution is tax deductible.
- The big Booster membership push is in the first part of year. They will have a table at Back-to-School night. Susan showed the incentive gifts that will be handed out only on that night. Those who purchase their memberships tonight can also receive the incentives.
- The Membership committee has the supplies needed to set up a Boosters membership table at events run by the different disciplines, but the disciplines need to staff the table.
- We ended last year with 98 members and revenue of \$29,000. 53 members came from Back-to-School night.
- Remember to ask if your company offers a corporate matching program. This can significantly increase our revenue. Another perk of membership is access to priority ticket sales.

Citrus (Marilyn Andriesen, Diana Jonske and Laura Kamptner):

- The citrus/coffee/pizza/toffee sale is our biggest fundraiser of the year. The money raised funds the teacher requests for the entire department.
- We sold half of the amount last year versus the year before since there weren't any trips planned and there was little support from the teachers. This year, the committee is asking the board to be careful how many teacher requests are approved in the fall since they aren't sure how strong sales will be. Everyone is hoping for a better year since there are trips planned for band and choir.
- Students receive commission checks made out directly to them to use at their discretion.
- Volunteers are needed on Wednesday, September 9th to stuff envelopes from 3:00 p.m.-5:00 p.m.

- The sale runs from September 14 – October 19. Pick up will be the 1st weekend in December. People can purchase directly from a fine arts student, via the Citrus Sales website or by calling Diana.

Scholarship (Amy Brown and Karen Malec):

- The first order of business is to get the word out about lesson stipend scholarships in the fall. Teachers are supposed to be letting students know about the lesson stipends.

Concessions (Giovanna & Mike Egleston, Susan & Mike Fitzgerald, Susan Lenz):

- Disciplines can request concessions using SignUp Genius. The concessions committee will provide the disciplines with inventory and start up cash. Each discipline will staff the concession booth, take inventory at the end and cash out. At the end of the year, each discipline that offers concessions will receive the profits (minus inventory) from their sales.

Student Board (Stacey Lidbury):

- There are 18 kids on the Student Board. This year, the Board will be set up as a series of subcommittees.
- The Student Board would like to expand the 8th grade fine arts day to include all elementary school kids. Brigid would also like to offer a speaker series and board members could help with that. Another idea is to help offer an an audition workshop for kids applying to college.
- The Student Board has \$250 in their budget to purchase t-shirts, which should cost \$10 per shirt. They hope to have the t-shirts before Back to School night.

PTO Representative (Cyndi Burks):

- Cyndi didn't have a report but will report our info back to the PTO.

Alumni Representatives (Tedd Gagen, Bob and Char Moos):

- Bob and Char are working with Tedd, who was absent. They have nothing to report.

Communications (Hilary Kaboski, Chrissie Mena, Susan Stoga, Karen Trzaska):

- The communications committee will decide which person is working on which task. Once they decide on their tasks, they will let Carrie know so she can send an email to everyone.
- The committee is handling Playbill sponsorships this year. Carrie will send out an order form for sponsorships to all FAB members and anyone attending this meeting. Please send it to those you know in the community that own a business and might be interested in purchasing a sponsorship.

Advisor (Kimberly Priola):

- Kimberly had no report.

Rep Reports:

Choir (Kelli Davenport and Diane Mahon):

- The choir mum sale ends on September 10th. Pick up is on September 16th. Proceeds go directly into the kids' choir accounts.
- The Choral Sampler concert is September 29th. It will be a short concert since it's so close to the start of the school year.
- Choir Spirit Wear sale runs September 14th-25th.
- The Madrigal Dinner will be November 22nd at the Stonegate Conference Center. The idea is to invite everyone in the community to attend. The reps will connect with Chrissie to publicize the event. They are encouraging non-madrigals to come and sell raffle tickets.
- Brigid is working on hiring a part-time accompanist to come in a few days a week to work with all of the choirs. The accompanist may also work with the band and orchestra as needed.

Drama/Theater (David and Susan Gibbons):

- The trip to Stratford, Ontario takes place September 10th-12th. The drama club is also taking a trip to England and Scotland over Spring Break.
- The fall main stage show is *To Freedom Fighters Everywhere* and runs October 15th-17th. The fall experimental play is *Peter/Wendy* with performances November 12th-14th.

Band (Dale Juffernbruch and Ruth Schlossberg):

- Kyle Kick, President of the Band Spirit Club, came in person to thank us for the new rain gear. The kids received 150 new rain jackets and love them.
- The band will be marching in this year's Walt Disney World Thanksgiving Parade in Orlando, FL.

BHS TV (Terri Longo and Lori Madison):

- Lori and Terri will have an update next month.

Dance (Kirsten Neptun, Adriana Rahfaldt, Jen Schimmel):

- Choreography students are working on the homecoming dance. A guest choreographer will come in to work with pointe students in a few weeks.
- The first Orchesis concert will be October 29th - November 1st. There will be performances on Thursday and Friday nights and on Sunday afternoon. Halloween falls on Saturday so there will not be a performance that evening.

Orchestra (Pam Conroy):

- The fall concert is on October 20th and the winter concert is set for December 10th.

Visual Arts (Amy Kenrich Woods and Stacey Lidbury):

- The visual arts department is hoping to do the end-of-year art show again. The owner of La Citadelle gallery in South Barrington will know by October 1st if the space is available. They hope to have the show run at the end of April since May is so busy. Amy and Stacey hope to work with Jason Burke again this year.
- The May minutes stated that Amy and Stacey promised a Playbill sponsorship to Wok and Fire for donating food to last year's art show, but that was incorrect. They suggested possibly giving a sponsorship to La Citadelle if the gallery hosts the show again.

Fine, Visual and Performing Arts Director (Brigid Tileston):

- Brigid introduced herself. She majored in English and Theatre Education at Marquette University and received her Masters of Education at Concordia University. She taught at Nequa Valley High School in Naperville, at Fremd High School in Palatine and was the Assistant Principal at Hoffman Estates High School before coming to Barrington.
- Brigid immediately hired 6 people: 2 elementary band directors, 2 orchestra directors, the high school choral director and her new assistant, Melissa Martin.
- Brigid has many ideas about integrating fine arts across the district, including:
 - Hosting an event at the Barrington White House that would connect visual and performing arts together, such as having a dance or choir piece performed while showing slides of student artwork.
 - Incorporating the Drama Club's Fairy Tale theme into the Spotlight on 19 freshman showcase as well as pairing freshman with upperclassmen as mentors when working on their showcase pieces.
 - Bringing in BHS alumni to talk about their experiences with the fine arts beyond high school and offer advice about the college application/audition process.
- The Black Box curtains will be replaced over winter break. Brigid needed to get competing bids on a quote of that size before starting the project.

Susan Buerckholtz made a motion to adjourn the meeting. Laura Kamptner seconded the motion. All voted in favor and the meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Carrie Stegvik
Secretary