

Barrington High School Fine Arts Boosters
Minutes of the Board Meeting
November 4, 2013 (Amended)

17 Attending: Barry Altshuler, Jeri Broderick, Susan Buerckholtz, Pam Conroy, Marilyn Dato, Mary Gerak, Diana Jonske, Laura Kamptner, Terri Longo, Lyn Messemer, Louise Nelson, Kirsten Neptun, Kimberly Priola, Chris Rudolphi, Grant Sahr, Carrie Stegvik, Gregg Werner.

Meeting Called to Order: 7:35 pm

Minutes of Previous Meeting – Mary Gerak motioned to approve the October 7 minutes. Lyn Messemer seconded the motion and the minutes were approved. Mary then asked to have the October 7 minutes revised to reflect the correct name of the Interlochen scholarship as the Lageschulte Interlochen Scholarship. Carrie promised to make the change.

President’s Report (Kimberly and Anthony Priola):

- Kimberly did not have anything to report.

Treasurer’s Report (Gregg Werner):

- Gregg passed out the financial statements as of September and discussed the following:
 - At the last meeting, we approved \$20,400 in payments for Teacher Request, of which we had already prepaid \$4,400.
 - Next month’s statements will reflect deposits from October.
 - We would like to give who are buying tickets online for the November 27th Nancie Tobison Alumni Concert the option to make an online donation to the Nancie Tobison Scholarship Fund. Grant confirmed that at this point, there is not an option to choose to donate directly to the Nancie’s fund. All donations go into a general fund. Gregg expressed that we would like the ability to transfer those donations to Nancie’s fund.
 - The Horseshoe Club is willing to house Nancie’s scholarship funds for us, but we are still trying to figure out which fund will be sending out tax exception letters to donors. We plan on giving more details about the Nancie Tobison Scholarship Fund at the concert.

- Mary Gerak mentioned that Chrissie Mena had a discussion with PTO President Claire Hamilton about housing Nancie's scholarship funds within the PTO. Kimberly Priola stated there was general confusion about how PTO dues and Academic Booster donations were being collected through Infinite Campus. Mary informed us that District 300, as well as other school districts, set up foundations on behalf of their Fine Arts Boosters. She thought it would be helpful if District 220 were to do the same thing for us. Kimberly wants to make sure we have a very defined purpose for Nancie's fund.
- Grant said he would get Nancie's feedback regarding the fund's name, its parameters and its mission.
- Mary offered to speak with Jon Stickney about the about the legal aspects of setting up Nancie's fund. Jon is a Vice President and Director of the Horseshoe Club and is also the President of Barrington Bank and Trust.
- Grant informed everyone that tickets to the Alumni Concert went on sale today. From what he understands, the concert looks to be almost sold out because Nancie has reserved a block of seats for those participating in the concert.
- Many board members stated they had no idea the tickets were on sale and worried they would not be able to buy seats. Grant replied that the ticket information on the Fine Arts Calendar email blast he sent to all Fine Arts families earlier today. Other Board Members said the information was on the Fine Arts calendar and on the Fine Arts Boosters facebook page. Grant said he would speak with Nancie to see if she could release some of the seats so the concert won't look as if it is sold out.

Secretary's Report (Carrie Stegvik)

- Carrie passed out the attendance sheet.

Committee Reports:

Membership (Jeri Broderick, Susan Buerckholtz, Louise Fox and Lyn Messemer)

- Susan reported that Membership made \$10,500 in October and has a total of \$27,934 through October. This is \$2,000 more than at the end of December last year. These numbers don't reflect the \$900 they made at the Orchesis concert.

- Susan discussed the challenges of signing up Booster members right before a show and having them receive their free tickets that evening. Grant said if we get members on the first day of a show that is running for more than one day, we can get their information into the system by the next day in order for them to order their free tickets. If that is not able to happen, Laurie Mack can comp them at the box office. This is first year we are doing online ticketing during our Membership Drive, so we are working to accommodate our new members.
- Lyn Messemer asked for fresh pictures for the next Spotlight. She would like pictures that have not appeared before either on the website or online that show many kids where we can see the kids' faces.

Website (Chrissie Mena)

- Chrissie was absent but Grant reported the Paypal button still wasn't attached to the Fine Arts home page. He will track down Terrie Dollof to see if he can get the button on the page.

Citrus (Diana Jonske, Laura Kamptner and Louise Nelson)

- Louise reminded everyone that Citrus pick up days are Friday, December 6 from 2 p.m. – 6 p.m. and Saturday, December 7 from 9 a.m. – 12 p.m. She still needs volunteers and would like to have 10–12 people on hand at all times. Friday is the day people must pick up their pizza. Please dress warmly since pick up is down by the loading dock. If you are volunteering, bring your cell phone to call and remind people they have pizza that needs to be picked up.

Concessions (Marilyn Dato and Char Moos)

- Marilyn reported that concessions made \$258 at the Orchestris concert and \$132 at the Choral Sampler. Concessions will be sold at A Streetcar Named Desire performances in November.

Scholarship (Kelly Yager)

- Kelly Yager was absent. There was not a subcommittee meeting yet and she will give a report at the next meeting.

Student Board (Lisa Gabriel):

- Lisa Gabriel was absent. Mary Gerak reported the Student Board has been getting calls to staff various events. The procedure is to run all requests through Grant before committing the kids to anything.
- Grant stated he is aware of Student Board members staffing the Fine Arts Open House and other events in the spring. If the request is to have performers at an event, it needs to go through Grant and the director first. It's tricky because kids who perform at events don't get service hours while kids who staff events might get hours. The Fine Arts Student Board is a leadership organization, not a volunteer organization. They need to focus on their mission and their own events.
- Kimberly offered to connect with Lisa.

PTO Representative (Louise Fox):

- Louise was absent. Dates for Nancie's Alumni and Retirement Concert, A Streetcar Named Desire, the Drama Club Christmas Party and the choir trip to Carnegie Hall were all in the latest PTO newsletter.

Alumni Representative (Starr Shum):

- Starr was absent.

Publicity/Special Projects (Terri Longo):

- Terri mailed out 212 letters asking for advertising in the program. Long & Company Jewelers may come in as a sponsor. She started out with 800 Chamber of Commerce addresses and narrowed it down to flower shops, jewelry stores and other targeted businesses in the 60010 zip code. Two businesses are interested in the back cover and we have received a few business card ads. November 11th is the deadline to get an ad placed for Streetcar.
- Grant stated that, in the past, the letter asking for advertising was mailed from the Fine Arts Boosters but the money went into a production account. Now the money will go into the Boosters account but will have to be directed to the Fine Arts department. Gregg Werner asked if the money would go toward expenditures or to fund teacher requests. Grant replied that the revenues could be directed to the theater program through the teacher request process.

- Kimberly asked if we had enough ads for the program at this point. Grant said that we did. The program has made \$1,200.

Best Seat in the House (Cindy Hesselbein)

- Cindy was absent. She is waiting on information from the district.

Rep Reports:

Choir (Cindy Johnson, Maria Hayes and Chris Rudolphi):

- The choir sold over 50 mattresses during the mattress sale.
- Don't forget to order your pies for the holidays! The sale is happening right now and pies will be delivered before Thanksgiving.
- There will be retirement party for Nancie Tobison starting at noon on Saturday, June 8th. It will be an open house format so people can feel free to stop in. More information will be coming later in the year.
- Money going into the student's New York funds will be deposited within the next few weeks.

Drama/Theater (Mary Gerak):

- A Streetcar Named Desire will be performed on Thursday, November 21st and Friday, November 22 at 7:00 p.m. as well as on Saturday, November 23 at 2:00 p.m. and 7:00 p.m. The Theater Festival Play Selection Committee will be in attendance opening night and during the Saturday matinee. November 30th is the day we find out if we are invited to perform.
- Comedy Sportz is holding an improv workshop on November 11. Anyone can attend and there are still spots available. They do not need a field trip form because students will be out of class from periods 2-6.
- Kevin Wiczer is returning on December 3 to work with kids in the Actor's Workshop on their upcoming showcase and with seniors who are auditioning for college.
- The Actor's Workshop Showcase will be held on December 9, 2013 at 7PM in the Black Box theater featuring *August: An Evening of Monologues* that gives a voice to the "rich song, laughter, and pain of the African American experience" from August Wilson's Century Cycle. It is a free event and open to everyone.

- The Drama Club Holiday Party is on December 13. They will be adopting a couple families from Women in Need Growing Stronger (WINGS), an organization supporting women and their children who are victims of domestic violence.

Band (Barry Altshuler):

- The band may be possibly marching in the away playoff football game at Warren November.
- There is a jazz concert this weekend.
- About 80–90 kids will be traveling to London after Christmas to perform in the New Years parade.

Dance (Kirsten Neptun):

- Orchesis had a very successful 3–day show this past weekend.
- The Giordano Dance Company is coming back next week to get ready for the dance project to take place in February.

Orchestra (Pam Conroy):

- Membership made \$150 at the last concert. Their next concert is set for Thursday, December 12th.

Department/District Report (Grant Sahr):

- Grant let us know the most recent Fine Arts Booster membership information is in the system. He will continue to email the Fine Arts calendar every few weeks.
- Ticket sales for A Streetcar Named Desire began four weeks before the opening night. Cast and crew had one week to buy their tickets first. The Fine Arts Boosters right now have a week to get their tickets followed by two weeks of ticket sales to the general public.
- Grant will send to documentation show that the \$4,400 in teacher requests have been paid.
- A Fine Arts store is going to be set up through Infinite Campus to allow people to pay certain fees online, such as choir shirts, the cost of Theater Fest, etc. A few fees will be tried out first to see how it works.

- BHS art students currently have their art on display at Harper in buildings A, B and C. The students will be recognized there on Wednesday, November 13.
- Gregg Werner mentioned he had signed up to follow the Fine Arts Board on the RSS feed but is not getting the dates added to his calendar. Chris Rudolphi added that he tried to google the Fine Arts Board website but is still being pointed to the old site. Kimberly said any searches for the old site should be pointing to the new site. Grant said he would make sure the subpages point to the new site.

Kirsten Neptun motioned to adjourn the meeting. Louise Fox seconded the motion. The meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Carrie Stegvik
Secretary