

Hough Street School PTO 2016-2017 Parent Volunteer Form

If you are interested in volunteering at Hough this year, please complete this form and return it to the Hough Office. Providing all of the wonderful PTO-sponsored programs to our students would not be possible without the support of our Hough families! Thank you for volunteering your time and talents!

Parent Volunteer's First and Last Name: _____

Phone #: _____

Name of your youngest student at Hough: _____

Interested in being a Room Parent?

Each class needs several designated parents to plan class parties and help coordinate other activities as needed by the teacher. ____ Yes, I am interested in serving as a Room Parent for:

Child's Name & Grade

Teacher

Can you volunteer to help on a committee? Check the box(es) of those you are interested in.

The Hough Street School PTO organizes many important events throughout the school year. Listed below are opportunities for those who can volunteer from once a year to once a week.

1-2 hour VOLUNTEER OPPORTUNITIES:

- ART APPRECIATION PROGRAM** The program includes, displaying our students' artwork at school and in the community, or helping to develop a creative art

night for Hough families.

- **BUILDING & GROUNDS** is responsible for keeping the school landscape beautiful by planting flowers and greenery.
- **ENVIRONMENTAL & RECYCLING** raises environmental awareness and coordinates recycling on an as need basis.
- **FAMILY FUN NIGHT** occurs in early spring and is a wonderful evening of family fun with a disc jockey, food, and games. Volunteers help with decorations, organization, and support on the night of the event.
- **GIFT WRAP SALE** is held early in the fall. This is an important fundraiser. Volunteers help distribute and collect forms and fill orders.
- **HOSPITALITY** volunteers help with refreshments for PTO/Staff luncheons, evening PTO meetings and various other events.
- **HOUGH EATS OUT** helps plan "eating out" dates throughout the school year for the Hough community to support local restaurants and receive a portion of the profits.
- **INCENTIVE PROGRAMS** are held throughout the year. These include collection of box tops, ink jet cartridges, etc...

DAY TIME VOLUNTEER OPPORTUNITIES

- **LIBRARY/MEDIA CENTER** is always in need of helpers to shelve library books and take inventory at the end of the school year.
- **MINI COURSES** committee needs parent volunteers to teach or assist in these courses offered in February and March to the Hough students.
- **NEWSLETTER** is a communication tool that lets the Hough community know what is going on at school, with PTO, and announces upcoming events. Helpers are needed to solicit articles and information from teachers, administrators, and students.

EVENING VOLUNTEER OPPORTUNITIES

- **BAKE SALE** helps with the Holiday Bake Sale during the Holiday Market held in early December.
- **BOOK FAIR** is held in during parent-teacherconferences in the fall and in the spring. Help is needed to set up the book displays and run the cash registers during the fair. The typical volunteer time slot is 2 hours.
- **HOLIDAY MARKET** is a special event Hough in early December. It gives the

children a chance to shop for the perfect gifts for family and friends. All items are “kid-priced”. We need helpers on many levels including setup, working at the market, and serving refreshments.

- **PARENTS’ TIME OUT** is our biggest fund raiser and is a fun filled evening for adults only. This night allows parents, teachers, and staff to socialize, enjoy a nice meal and participate in our silent auction and raffle. Help is needed organizing the silent auction and raffle as well as set up and clean up on the night of the event.

CREATIVE ENRICHMENT OPPORTUNITIES

- **HELPING HANDS** is a committee that provides extra assistance to students and/or families in need.
- **WEB DESIGN** handles the ongoing maintenance of the PTO Website.
- **YEARBOOK** is a yearlong activity that chronicles the school year at Hough. We need help taking pictures, doing layout design, and making phone calls.

Thank you for volunteering! I