

**Barrington Community Unit School District 220**  
**Enrollment Monitoring Committee (EMC)**  
**Thursday, March 22, 2007**  
**Barrington Middle School – Station Campus – Media Center**

Committee Members Present

Penny Kazmier, Chairperson  
Michael Gilmore, Asst. Superintendent  
Scott Kasik, Assistant Principal, BHS  
Craig Winkelman, Principal, BMS-Station Campus  
Louise Robb, Principal, Sunny Hill School  
Marilyn Schick, Director Info Services  
Mary Tudela, Facilitator

Guests Present

Brian Battle, Member, Board of Education

Committee Members: Barry Altshuler, Carol Bier-Laning, Christa Boncimino, Angela Cook, Diane Corbett, Jane Dawson, Sandra Ficke-Bradford, Ron Hinkle, Harold Hoffmann, Vickie Huff, Peter Jakopin, Bob Kinton, Barbara Laughlin-Karon, Peggy Moston, Jonathan Nyland, Sue Randall, Joann Robbins, Carol Rolfs, Elizabeth Rojek, Joe Ruffolo, and Laurie Whitmer

Penny Kazmier called the meeting to order at 7:10 p.m.

**Public Comment**

The opportunity for any individual to make a public comment was presented. No one spoke at this time.

**Welcome**

Penny Kazmier, Chairperson thanked the committee members for giving their valuable time and introduced fellow Board member, Brian Battle, to the group. The April 3 meeting has been canceled because it conflicts with Passover. An additional meeting has been scheduled for Tuesday, May 1.

**Board Report**

Penny informed the committee that the Board approved an EMC charge at their last meeting. The charge was distributed to all committee members. The EMC is charged to recommend to the Board realignment of the attendance boundaries governing District 220's eight (8) existing elementary schools on or before the first scheduled School Board meeting in January 2008, to be effective with the beginning of the 2008-2009 school year. The Board directs the EMC to present its work plan to accomplish this charge at the May 8, 2007 Board meeting. This will include all data requirements, any committee structure to be used by the EMC, documentation procedures, a timeline, and a schedule of how the EMC plans to engage the District 220 community.

**Federal, State, and Illinois School Code Applicable to Attendance Boundaries, Nanci Rogers from Robbins, Schwartz, Nicholas, Lifton & Taylor LTD** – Nanci Rogers discussed the legal parameters of the Open Meetings Act, the Federal, State, and Illinois School Code. The public must be notified 48 hours before meetings. The meeting agenda must be posted at the

Administrative Center and also at the school where the meeting is to be held. Minutes need to be approved and posted within 7 days of approval. Under the Open Meetings Act, a meeting is any gathering of a majority of a quorum of the members of a public body held for the purpose of discussing the business of the public body. Nanci advised them that if the EMC had 33 members, then a quorum of that number is 17, and a majority of the quorum is 9. Therefore, if 9 EMC members gather at any location, and discuss EMC business, then that is a meeting subject to the requirements (posting, minutes, etc.) of the Open Meeting Act. She then reviewed the EMC Guiding Principle #10.

**Priorization of Agenda Items** – The committee decided to define the committee structure/process and leave the last five minutes of the meeting for a Rose community meeting report.

The committee voted, by a 17, yes -1, no vote, to form two Ad Hoc Committees: Governance and Work Plan. Each group will meet before the next meeting and report to the group.

The committee members on the Governance Ad Hoc Committee are: Barb Karon, Joe Ruffolo, Sandra Ficke-Bradford, Liz Rojek, Jonathan Nyland, and Carol Bier-Laning.

The committee members on the Work Plan Ad Hoc Committee are: Ron Hinkle, Christa Boncimino, Peggy Noston, Vickie Huff, Bob Kinton, and Joann Robbins.

**Rose Community Meeting Report** – Michael Gilmore reported that 14 Rose students have tentatively volunteered to transfer to Hough. At the next Board of Education meeting he will recommend that the Board transfer and bus these children to Hough School. The committee members that were present reported that some of the community member's questions were about transportation, if students would remain at Hough in coming years, if a whole neighborhood could transfer to Hough or Grove, what about toddler siblings, and could the EMC make a decision now. The members were impressed with the constructive meeting.

**Comments** – The meetings are now ending at 9:00 p.m. not 8:30 p.m. The Governance Ad Hoc Committee will decide on the ending time of the meetings. Future meetings will start with house-keeping items and a Board Report from Penny. All other agenda items will come from the committee process.

### **Adjournment**

Carol Bier-Laning moved to adjourn the meeting at 9:00 p.m. and Joe Ruffolo seconded the motion.